



City Council Meeting Minutes

February 24, 2020

7:00 p.m.

Mayor: John McTaggart
Councilmember Chuck Adams Carolyn Caiharr Garrett Mellott
Margaret Shriver Chuck Stites

1. Approve minutes of February 10, 2020

- **Motion:** Councilmember Caiharr made the motion to approve the minutes from February 10, 2020 as presented
- **Second:** Councilmember Mellott seconded the motion
- **Vote:** Passes 4-0-1 with Councilmember Stites abstaining

2. Statement of Bills paid \$235,711.48

- **Motion:** Councilmember Adams made the motion to approve the statement of bills paid in the amount of \$235,711.48
- **Second:** Councilmember Mellott seconded the motion
- **Vote:** Passes 5-0

3. Requests or Comments from the public

- No comments

4. Consider authorizing the extension of the existing service contract with White Lawn and Landscape for mowing services at the Edwardsville Cemetery and City Hall for the 2020 season

- Assistant City Manager Zack Daniel presented this item, noting that there were no increases being requested to the 2019 unit rates.
- Mr. Daniel noted that this would be the final extension before the job would need to be re-bid. He also pointed out that this contract would also include mowing services for the area around City Hall, including the vacant north parcel. This work was done by White in 2019 as well.
- Councilmember Caiharr asked if the planned new Grounds Maintenance position would lower any of these costs. Mr. Daniel noted that the contracted prices were unit prices and were not guaranteed. The additional position may result in some savings as that individual would be doing work in the Cemetery as well.
- **Motion:** Councilmember Adams made the motion to approve to authorize the extension of the existing contract with White Lawn and Landscape for the 2020 season.
- **Second:** Councilmember Caiharr seconded the motion
- **Vote:** Passes 5-0

5. Hear presentation from Wyandotte County Commissioner James Walters

- Some of the items Commissioner Walters updated the Council on included the new ownership of the Kansas City T-Bones and the proposed relocation of the American Royal (which he believes will start construction in the summer). He noted that the Schlitterbahn development is still being worked on and that the park will not be opened over the summer.

- Commissioner Walters provided an update on the juvenile detention facility, which is the result of a series of facility closings.
- Commissioner Walters also provided an update to the Quiet Zone project, emphasizing that the project is largely in the hands of the Union Pacific Railroad, who are continuing their review. City Manager Michael Webb also provided some details on where processes lie on the City's side of this project.
- Councilmember Stites remarked that the new Menards in western Wyandotte County seemed to be a success at this point.
- Councilmember Mellott voiced his appreciation for the UG's commitment to the Quiet Zone project.
- Councilmember Adams requested that these kinds of updates be provided once a quarter and Commissioner Walters noted that this could easily be arranged.
- There was no action required as part of this presentation

6. Hear presentation from Wyandotte Economic Development Council President Greg Kindle

- Mr. Kindle reviewed some of the areas in the county and what kind of challenges and opportunities present themselves in these areas
- Mr. Kindle focused his presentation on the I-70/435 corridor and remarked on Edwardsville's role in these efforts.
- Councilmember Caiharr made the comment that expansion along Riverview Ave. should be done so with respect to the wants and desires of residents, many of whom appreciate the current makeup of the area.
- Mr. Kindle closed his presentation by providing status updates on various projects inside and around Edwardsville and sharing data related to WYEDC's efforts to raise the median household income to match the state level. He also provided demographic information related to Edwardsville's populace.
- Councilmember Adams asked what kind of discussions have been had regarding Riverview Ave expanding over I-435, which Mr. Kindle noted this has not been discussed to this point but he could reach out to KDOT for their thoughts.
- City Manager Michael Webb provided comments related to workforce childcare as an emerging and complicated issue
- There was no action required as part of this presentation

7. Consider Ordinance No. 1028 amending the Code of the City of Edwardsville, Kansas – Chapter 15, Public Ways and Property

8. Consider Mayor McTaggart's appointments to the Cemetery, Parks, and Public Spaces Board

- Assistant City Manager Zack Daniel presented this item, noting that he would combine his presentations as one item leads into the next.
- Mr. Daniel explained that statutorily, the recommended action would eliminate the Parks & Rec Advisory Board and expand the purview of the Cemetery Board, renaming it the Cemetery, Parks, and Public Spaces (CPPS) Board.
- The membership of both groups has been engaged about this concept and everyone is on board to retain their positions.
- Councilmembers Shriver and Adams, who currently serve as ex officio members to the existing boards, both voiced their support for this transition.
- Mr. Daniel reviewed the appointment schedule for the inaugural membership, which is also detailed in the agenda memo.
- **Motion:** Councilmember Stites made the motion to adopt Ord. No. 1028 amending Chapter 15 of the Edwardsville Code of Ordinances
- **Second:** Councilmember Shriver seconded the motion

- **Vote:** Motion passed 5-0
- **Motion:** Councilmember Stites made the motion to accept the Mayor's appointments to the CPPS Board
- **Second:** Councilmember Adams seconded the motion
- **Vote:** Motion passes 5-0

9. Advisory Reports

City Manager: City Manager Michael Webb updated the group regarding improvements to I-435 and Woodend and the Magni project. He also noted recent repairs on the lift station.

Assistant City Manager Zack Daniel that the Chamber of Commerce Banquet would take place this coming Friday and to let him know if you plan on attending. He also reminded the group that 2020 utility rates would go into effect with the February billing. He closed by showing pictures of the recent Parks & Rec improvements to the concession stand.

Police: Chief Mathies made remarks about the recent Police Academy graduation of Officer Richner and the new police dog, Bear.

Fire: Chief Whitham noted that an offer has been made to an incoming Firefighter/Paramedic

Public Works: Mr. Webb updated the group on the search for the new Director.

10. Council and Mayor Comments

Stites: Councilmember Stites thanked the two guest speakers from this evening.

Shriver: Councilmember Shriver thanked the guests and echoed the earlier request to hear a quarterly update from the UG.

Mellott: Councilmember Mellott thanked the guests as well. He also noted he would like to see new street lights along K-32. City Manager Webb noted that an item would be brought to a future council meeting.

Caiharr: Councilmember Caiharr congratulated the CPPS Board appointees and hoped it would lead to increased volunteerism in the City.

Adams: Councilmember Adams asked about a permanent memorial for the fallen officer near the KC Speedway in Kansas City. Commissioner Walters noted he would look into it.

Mayor McTaggart: Mayor McTaggart thanked the guests and hoped they would be back at a future date.

ADJOURNMENT

The meeting was adjourned at 8:29 p.n.

Zachary Daniel
City Clerk

**TO: MAYOR & CITY COUNCIL
FROM: SEAN MILLESON, FINANCE DIRECTOR
DATE: March 9, 2020
SUBJECT: STATEMENT OF BILLS**

FOR YOUR REVIEW

Statement of Bills

RECOMMENDATION

City Council to approve the Statement of Bills from 02/20/2020 to 02/28/2020 as submitted.

FINANCIAL IMPACT

The total of the Statement of Bills is as follows:

Payroll	\$ 71,343.00
General	\$ 15,615.21
Cash Bond	\$ -
Cemetery	\$ -
Electronic Funds Transfer	\$ 62,481.72
GO BOND	\$ -
Total	\$ 149,439.93

BACKGROUND

Check #152481 in the amount of \$6,000 was paid to the Wyondotte County Economic Development Council for economic development related initiatives.

Electronic Funds transfer in the amount of \$60,445.66 represents purchases approved for payment with the city purchase cards.

**IF YOU HAVE ANY QUESTIONS REGARDING THE STATEMENT OF BILLS, PLEASE
FEEL FREE TO CALL PRIOR TO THE COUNCIL MEETING.**

PAYROLL REGISTER REPORT

2/28/2020

Pay Date	Pay to	Amount
2/28/2020	IRS-Federal Withholding	\$ 26,420.38
2/28/2020	KS Dept of Revenue-KS Withholding	\$ 4,830.73
2/28/2020	Health Savings Account	\$ 3,594.28
2/28/2020	ICMA-Def. Compensation	\$ 2,126.27
2/28/2020	Kansa Public Retirement System	\$ 3,873.48
2/28/2020	Kansas Payment Center	\$ 1,057.39
2/28/2020	KPERS-Fire & Police	\$ 26,040.80
2/28/2020	Kansas Payment Center	\$ 1,057.39
2/28/2020	American Fidelity	\$ 1,038.20
2/28/2020	American Fidelity Flex Spending	\$ 107.50
2/28/2020	Standard Life	\$ 883.72
2/28/2020	AFLAC	\$ 183.70
2/28/2020	KPERS Optional Group Life	\$ 129.16
	TOTAL	\$ 71,343.00

Check Register Report

2/20-2/28/2020

Date: 03/06/2020

Time: 8:52 am

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City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING Checks						
152461	02/28/2020	Printed	1101	1 INTERPRETING & TRANSLATING	INTERPRETING SERVICES	195.00
152462	02/28/2020	Printed	BH01	BHC RHODES CIVIL ENGINEERS	PROFESSIONAL SERVICES	197.50
152463	02/28/2020	Printed	BO01	BOARD OF PUBLIC UTILITIES	CITY WIDE UTILITY - WATER	867.04
152464	02/28/2020	Printed	BO02	BONNER-EDWARDSVILLE CHAMBER	CHAMBER FEB LUNCHEON FEEES	20.00
152465	02/28/2020	Printed	CA30	CARTER WATERS	SATUROCK RVFALLSRD.DR	447.50
152466	02/28/2020	Printed	CROFT	CROFT RENTAL, INC.	EXCAVATOR SEWER PROJECT	215.00
152467	02/28/2020	Printed	CR15	CROSBY PLUMBING	P&R BATHROOM AUGER	129.00
152468	02/28/2020	Printed	EM15	EMERGENCY VEHICLE CONCEPTS	FD VEHICLE MAINTENANCE	120.00
152469	02/28/2020	Printed	KCPL	EVERGY	STREET LIGHTS	334.33
152470	02/28/2020	Printed	FR13	FRANKLIN LEGAL PUBLISHING	2020 CODE ORDINANCE UPDATE	1,204.00
152471	02/28/2020	Printed	IN13	INTERNAL REVENUE SERVICE	FEDERAL TAX ADJUSTMENT 4TH QT	1,027.42
152472	02/28/2020	Printed	KC14	KANSAS CITY SECURITY SYS INC	PD SECURITY MONITORING	30.99
152473	02/28/2020	Printed	KA39	KAW VALLEY SAND & GRAVEL INC	AB3 FOR LIFT STATION	23.94
152474	02/28/2020	Printed	JA22	MAJESTIC FRANCHISING INC	CITY WIDE CLEANING	945.64
152475	02/28/2020	Printed	OR01	O'REILLY AUTO PARTS	FD NEW EQUIPMENT	64.90
152476	02/28/2020	Printed	OL06	OLATHE WINWATER WORKS CO	PIPE REPAIRS AT LIFE STATION	136.80
152477	02/28/2020	Printed	RE40	REDDI SERVICES KC	VAC & HYDRO JET LIFT STATION	3,169.94
152478	02/28/2020	Printed	UN18	SUMNERONE	COPIER COPY FEE	203.21
152479	02/28/2020	Printed	TI02	TIME WARNER CABLE	PD INTERNET	165.00
152480	02/28/2020	Printed	VO03	VOHNE LICHE KENNELS, INC	KINETIC ULTRA DOG FOOD	118.00
152481	02/28/2020	Printed	WY10	WYANDOTTE ECO DEV COUNCIL	ECONOMIC DEVELOPMENT SERVICES	6,000.00

Total Checks: 21 **Checks Total (excluding void checks): 15,615.21**

Total Payments: 21 **Bank Total (excluding void checks): 15,615.21**

Total Payments: 21 **Grand Total (excluding void checks): 15,615.21**

Check Register Report

2/20-2/28/2020

Date: 03/06/2020

Time: 8:53 am

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City of Edwardsville

BANK: BANK MIDWEST EFT

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST EFT Checks

6415	02/28/2020	Printed	GR05	ATMOS ENERGY	CITY WIDE UTILITIES	2,036.06
6416	02/28/2020	Printed	CA34	CARD SERVICES	CITY WIDE CREDIT CARDS	60,445.66

Total Checks: 2	Checks Total (excluding void checks):	62,481.72
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Total Payments: 2	Bank Total (excluding void checks):	62,481.72
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Total Payments: 2	Grand Total (excluding void checks):	62,481.72
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TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
MARK M. MATHIES, CHIEF OF POLICE
DATE: MARCH 9, 2020
SUBJECT: POLICE DEPARTMENT VEHICLES

RECOMMENDATION

City Council to consider authorizing the acquisition of two (2) Police Patrol Vehicles (PPV) including all associated equipment, and adoption of Resolution 2020-01 authorizing the financing of the same.

FINANCIAL IMPACT

Funding is included in the 2020 budget for vehicle acquisitions in the Police Department.

BACKGROUND

Shawnee Mission Ford's contract price for the Ford Police Explorer PPV 2020 model is \$34,312 each. Total cost of the purchase, including outfitting the vehicles with the necessary equipment and technology is \$91,004.00.

Staff obtained lease purchase proposals from NBH Bank (Bank Midwest), Union Bank & Trust, and REV Financial. NBH Bank provided the most affordable interest rate. A summary of the proposals is in the table below.

Department	NBH Bank (Bank Midwest) Interest Rate/Mo. Payment	Union Bank & Trust Interest Rate/Mo. Payment	REV Financial Interest Rate/Mo. Payment
Police Vehicles (3-year financing)	2.75% / \$31,375.46	3.80% / \$31,792.69	4.26%/ \$32,171.43
Documentation Fees	\$250	\$300	\$400

Staff recommends authorizing the City Manager to purchase two (2) 2020 Ford Police Explorers from Shawnee Mission Ford; and to enter into a lease purchase agreement with NBH Bank (Bank Midwest) for financing Police Department vehicles and related equipment in the total amount of \$94,126.38 over three years; and adopt Resolution 2020-01 authorizing the same.

RESOLUTION NO. 2020-01

A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF PROCURING POLICE DEPARTMENT VEHICLES

WHEREAS, City of Edwardsville desires to enter into that certain Lease-Purchase Agreement, by and between National Bank Holdings and the City of Edwardsville, Kansas, for the purpose of procuring Police Department vehicles; and

WHEREAS, The City desires to designate this Agreement as a "qualified tax exempt obligation" of the City for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended; and

WHEREAS, The City of Edwardsville desires to designate Michael Webb, City Manager, as the authorized signer of the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Edwardsville, Kansas:

Section 1. That the City enters into a Lease Purchase Agreement with National Bank Holdings for the purpose of procuring Police Department vehicles and related equipment.

Section 2. That the Lease Purchase Agreement, by and between the City and National Bank Holdings is designated by the City as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the City of Edwardsville designates Michael Webb, City Manager, as the authorized signer of the Lease Purchase Agreement, by and between the City of Edwardsville and National Bank Holdings.

Section 4. This Resolution is effective upon its adoption by the Governing Body.

PASSED AND APPROVED by the Governing Body for the City of Edwardsville, Kansas, this 9th day of March, 2020

John McTaggart, Mayor

ATTEST:

Zachary Daniel, Assistant City Manager/City Clerk

**TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
DATE: MARCH 9, 2020
SUBJECT: STREET LIGHT AT PLAZA WEST**

RECOMMENDATION

City Council to consider authorizing the installation of a street light at the entrance of Plaza West commercial district (10933 Kaw Drive).

FINANCIAL IMPACT

The estimated annual cost is \$180, or approximately \$15.00 per month.

BACKGROUND

Staff was requested to investigate the cost of having Evergy add a street light on K-32 near the entrance of the Plaza West commercial district (10933 Kaw Drive). Generally, street lights are installed at street intersections and other road crossings. Street lights also may be incorporated into arterial street plans and within neighborhoods by developers. Street lights are not intended as security lighting or in lieu of private development lighting.

Plaza West is private commercial development area which was established between 2007 and 2008. It is comprised of seven buildings on five lots. The site does not include any exterior lighting other than building lights nor any lighting at the driveway that intersects with K-32. Along K-32, there are several businesses with driveway access to K-32, some which have installed lighting at the driveway access and others which have not. For example, the Conoco gas station at 10635 has driveway lighting, whereas the development at 10651 (KC Woods) does not.

While the cost of a single light is fairly small (\$180 annually), the City's current overall street lighting bill is in excess of \$15,000 annually. The policy question is whether lighting at individual commercial (or residential) access points should be public or private efforts. Further, does the City intend to require future developments to provide adequate lighting at access points to public roads at the time of development.

In closing, staff is prepared to discuss the relevant policy issues and implement any decisions of the City Council.