

- **Vote:** Passes 5-0
6. **Consider the following resolutions related to the issuance of General Obligation (GO) bonds:**
- **Resolution 2019-08 authorizing the City to make certain public improvements and authorizing the issuance of GO bonds to pay the costs thereof**
 - **Resolution 2019-09 authorizing the construction of trafficway improvements and authorizing the issuance of GO bonds to pay the costs thereof**
 - **Resolution 2019-10 authorizing the public sale of GO bonds, Series 2019**
 - City Manager Michael Webb introduced this item before turning it over to Clayton Kelly of Piper Jaffrey, who reviewed the financial details included within the resolutions. He highlighted the lowering interest rates and the City's favorable bond rating. He expected a 3% or less interest rate when these are ready for offerings.
 - Tyler Ellsworth or Kutak Rock then took the podium and provided further context as to the actions contained within the resolutions.
 - Councilmember Caiharr asked if these could be amended to include the drainage improvements needed in the City's south portion. Mr. Webb noted that they could not be added as they are not located on a main trafficway.
 - Councilmember Stites asked for clarification on the bond sale calendar.
 - **Motion:** Councilmember Adams made the motion to adopt Resolution 2019-08 authorizing the City to make certain public improvements and authorizing the issuance of GO bonds to pay the costs thereof
 - **Second:** Councilmember Mellott seconded the motion
 - **Vote:** Passes 5-0
 - **Motion:** Councilmember Adam made the motion to adopt Resolution 2019-09 authorizing the construction of trafficway improvements and authorizing the issuance of GO bonds to pay the costs thereof
 - **Second:** Councilmember Mellott seconded the motion
 - **Vote:** Passes 5-0
 - **Motion:** Councilmember Stites made the motion to adopt Resolution 2019-10 authorizing the public sale of GO bonds, Series 2019
 - **Second:** Councilmember Shriver seconded the motion.
 - **Vote:** Passes 5-0
7. **Consider Mayor McTaggart's appointment to the Parks & Recreation Advisory Board**
- Assistant City Manager Zack Daniel reviewed this item, noting that current board member Randy Reed has resigned. The new applicant, Zachary Estes, as volunteered for City initiatives such as the recent City-Wide Clean Up and is an Edwardsville resident.
 - **Motion:** Councilmember Mellott made the motion to approve Mayor McTaggart's appointment to the Parks & Recreation Advisory Board
 - **Second:** Councilmember Caiharr seconded the motion
 - **Vote:** Passes 5-0

8. Consider Special Event Application for the Cram the Cruiser/Cram the Firetruck Motorcycle Run

- Mr. Daniel reviewed this item, noting it is essentially a repeat of previous years but it moves the staging point from the City Hall parking lot to the lot of Outfield Beer Company located in the Plaza West business park. The date of the event would be August 25, 2019
- **Motion:** Councilmember Adams made the motion to approve the Special Event application for the Cram the Cruiser/Cram the Firetruck Motorcycle Run and waived the \$25 daily fee
- **Second:** Councilmember Caiharr seconded the motion
- **Vote:** Passes 5-0

9. Advisory Reports

- a. City Manager:** Michael Webb informed the council that the demolition project at 1516 S 94th St had been completed. Mr. Webb then reminded the council that during the June 10th meeting the Formal Audit would be available. Mr. Webb then informed the council that the meeting held with residents about the code violation issues was successful. Mr. Webb then made mention of the shooting incident at the municipality in Virginia Beach.

Zack Daniel informed the Council that the City collected over 26 tons of waste and about a 1 ton of scrap metal during the City-Wide Clean Up. Staff counted 200 cars during event. Mr. Daniel then reminded the council of the Chamber of Commerce business appreciation lunch coming up this Thursday.

- b. Chiefs (Police & Fire):** Chief Mathies informed the Council that a candidate had been given an offer of employment he hoped the individual would be able to start in the next week. Chief Mathies stated that two offers would be attending the academy the next week. Chief then thanked the Council for the funding for the new electronic ticketing system.

Chief Whitham updated the Council on the recruitment for their recently open positions and thanked the Edwardsville High Rise apartments for allowing them to use their stairs as part of the physical testing.

10. Council and Mayor Comments

Stites: Councilmember Stites inquired about the storm water area on 98th St and Riverview. Public Works Director Tammy Snyder provided a response.

Shriver: Councilmember Shriver inquired about the search for a new Finance Director. Mr. Webb updated the group on that search, noting interviews should kick off this week. Shriver then inquired about whether or not the city-wide clean up was one of the largest the city had put on and Mr. Daniel noted he would need to pull data from previous years. Shriver then thanked Councilmember Caiharr for reaching out and organizing a thrift store to be present at the city-wide clean up.

Caiharr: Councilmember Caiharr inquired about whether or not anyone had looked into placing cameras in the illegal dumping areas. Police Chief Mathies noted that EPD was currently reviewing the most appropriate options. Caiharr then stated that she had attended the meeting with the residents who had code enforcement issues

and noted she felt staff did a good job of focusing on the primary concerns of the residents. She noted some review of the zoning code may be appropriate due to the comments from these and other residents.

ADJOURNMENT

The meeting was adjourned at 7:46 p.m.

Zachary Daniel
City Clerk

**TO: MAYOR & CITY COUNCIL
FROM: MICHELLE BOUNDS, FINANCE MANAGER 
DATE: JUNE 10, 2019
SUBJECT: STATEMENT OF BILLS**

FOR YOUR REVIEW

Statement of Bills, Expense and Revenue Report

RECOMMENDATION

City Council to approve the Statement of Bills from 05/25/2019 to 06/07/2019 as submitted.

FINANCIAL IMPACT

The total of the Statement of Bills from 05/25/2019 to 06/07/2019 is \$189,100.18.

General Operating/Payroll	\$	139,362.19
Cash Bond	\$	0.00
Cemetery	\$	0.00
Electronic Funds Transfer Account (EFT)	\$	49,737.99
GO Bond	\$	<u>0.00</u>
Total Bills	\$	189,100.18

BACKGROUND

Check # 1149320 included \$1,360.00 of reimbursed expenses paid thru plan review fees and \$1,402.50 of prepaid funds from the Village South project.

The EFT to Card Services represents purchases approved for payment with the city purchase cards. A total of 149 transactions were processed and paid.

**IF YOU HAVE ANY QUESTIONS REGARDING THE STATEMENT OF BILLS, PLEASE
FEEL FREE TO CALL PRIOR TO THE COUNCIL MEETING.**

Check Register Report

EXP THRU 06 07 2019

Date: 06/07/2019

Time: 11:23 am

City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Page: 1

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING Checks						
151936	05/31/2019	Printed	BO01	BOARD OF PUBLIC UTILITIES	CITY WIDE WATER SERVICE	731.46
151937	05/31/2019	Printed	CA44	CHAD M CANNON, MD	EMS MED DIR MAR, APR 2019	1,800.00
151938	05/31/2019	Printed	EM12	EMH	CMNTY CTR WATER USAGE	17.41
151939	05/31/2019	Printed	KCPL	K.C. POWER & LIGHT COMPANY	NO END ELECTRIC SERV	276.31
151940	05/31/2019	Printed	KA70	KDOR, OFFICE OF SPCL INV	RENEW CONFIDENTIAL TAGS	175.00
151941	05/31/2019	Printed	KR09	MARGIE KRZENSINSKI	REFUND PARK SHLTR RNTL FEE	40.00
151942	05/31/2019	Printed	JA22	MAJESTIC FRANCHISING INC	CITY WIDE CLEANING SERVICES	3,001.00
151943	06/07/2019	Printed	BH01	BHC RHODES CIVIL ENGINEERS	MS4 WATER SAMPLING TESTING	1,653.89
151944	06/07/2019	Printed	BL07	BLUE SKY CLEANERS	PD CLOTHING MAINT	263.40
151945	06/07/2019	Printed	BO41	CLINE I BOONE	PUBLIC DEFENDER MAY 2019	1,000.00
151946	06/07/2019	Printed	CA30	CARTER WATERS	SATUROCK 1 TON	97.09
151947	06/07/2019	Printed	EL12	ELITE SWEEPING CO INC	SWEEP FD NO PARKING LOT	370.00
151948	06/07/2019	Printed	JA01	JACKSON SERVICE CENTER	PD FLEET MAINT	902.21
151949	06/07/2019	Printed	KACM	KANSAS ASSN FOR COURT MANAGEME	COURT MGMT FALL CONF, A TATE	100.00
151950	06/07/2019	Printed	MA24	MAC'S FENCE INC	TEMP FENCE 1516 S 94TH ST	50.00
151951	06/07/2019	Printed	MI60	AMY R. MITCHELL	CITY PROSECUTOR MAY 2019	3,910.50
151952	06/07/2019	Printed	SH41	SHAWNEE HEATING & COOLING INC	RPR PD NORTH AC UNIT	99.00
151953	06/07/2019	Printed	SH36	SHAWNEE MISSION FORD INC	PD FLEET MAINT, UNIT 51, 53	1,604.19
151954	06/07/2019	Printed	SP07	SPORTS CONDUCTOR LLC	PARKS & REC WEBSITE SUPPORT	81.30
151955	06/07/2019	Printed	UN21	UNIFIED GOVERNMENT OF WYAN CTY	MAY 2019 WASTE WATER TRMT	29,745.87
151956	06/07/2019	Printed	DE01	WASTE MANAGEMENT	CW TRSH SRV, PARK PORT O LETS	16,779.55
151957	06/07/2019	Printed	KPL0	WESTAR ENERGY	CITY WIDE ELECTRIC SERV	5,386.84

Total Checks: 22

Checks Total (excluding void checks):

68,085.02

BANK MIDWEST-CHECKING EFTs

1149319	06/07/2019	Reconciled	DI27	DIAMOND COMMUNICATION SOLUTION	UB DEL BILLING	210.77
1149320	06/07/2019	Reconciled	KN05	DAVID A KNOPIK	MAY PLAN REVIEW	5,762.50

Total EFTs: 2

EFTs Total (excluding void checks):

5,973.27

Total Payments: 24

Bank Total (excluding void checks):

74,058.29

Check Register Report

PAYROLL 06 07 2019

Emp. Code Desc.: 01
City of Edwardsville

Date: 6/7/2019
Time: 11:13:07

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
710594	06/07/2019		P	IRSEF	IRS EFT	Remittance Check	\$27,676.01
710595	06/07/2019		P	KS TA	KS STATE TAX	Remittance Check	\$5,035.20
710596	06/07/2019		P	HSA	HSA Bank	Remittance Check	\$580.01
710597	06/07/2019		P	KP&F	KP&F	Remittance Check	\$24,971.01
710598	06/07/2019		P	KPERS	KPERS	Remittance Check	\$4,412.41
710599	06/07/2019		P	AFAFL	AM FIDELITY FLEX ACCT /	Remittance Check	\$117.00
710600	06/07/2019		P	CSDU	CALIFORNIA ST DISB UNI'	Remittance Check	\$45.23
710601	06/07/2019		P	ICMA	ICMA	Remittance Check	\$1,409.64
710602	06/07/2019		P	KPC	KANSAS PAYMENT CENTE	Remittance Check	\$1,057.39

Total Checks: 9

Sub-Total: \$65,303.90
Total Void/Stop Payment: \$0.00
Grand Total: \$65,303.90

ITEM #4

TO: MAYOR & CITY COUNCIL
FROM: ZACK DANIEL, ASSISTANT CITY MANAGER
DATE: JUNE 10, 2019
SUBJECT: DISTRICT ATTORNEY PRESENTATION

RECOMMENDATION

City Council to hear a presentation from Wyandotte County District Attorney Mark Dupree. This item was originally scheduled for the May 28, 2019 agenda but was postponed due the weather concerns on the original date

FINANCIAL IMPACT

None.

BACKGROUND

Wyandotte County District Attorney Mark Dupree has requested time before the Edwardsville City Council to update the group on his department's activity in 2019.

TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
MICHELLE BOUNDS, FINANCE MANAGER
DATE: JUNE 10, 2019
SUBJECT: 2018 AUDIT

RECOMMENDATION

City Council to consider accepting the 2018 Financial Statements and Report of Independent Certified Public Accountants prepared by Wendling Noe Nelson & Johnson LLC.

FINANCIAL IMPACT

Not Applicable

BACKGROUND

The City's independent audit firm, Wendling Noe Nelson and Johnson, LLC of Topeka, has prepared for the City Council's consideration the financial statements and report of independent certified public accountants for the year ending December 31, 2018.

Financially, the City continues to perform well. The 2019 general fund unencumbered cash balance was \$1,011,401 compared to \$920,966 in 2017, representing a 9.8% increase from the previous year. This represents approximately 17.5% of actual expenditures, above the City's goal of 15% of budgeted expenditures.

The auditors found no material weaknesses in our internal control procedures and only one significant deficiency being segregation of duties. This weakness has been previously identified and is due to the limited size of our staff. This is likely to be an ongoing comment.

There was a cash violation noted as it relates to the Solid Waste Fund, which ended the year at a deficit unencumbered cash balance of \$6,871. This was due to the change in 2018 from quarterly billings in advance of service to bi-monthly billings issued after service. This resulted in a reduction of overall utility payments to the City in 2018. Staff was aware of this issue and potential violation. The billing schedule is now normalized and residents pay their utility bills in January, March, May, July, September, and November.

In closing, staff is pleased with the 2018 audit report and recommends the City Council accept the financial statements for the year ending December 31, 2018 and report of independent certified public accountants as prepared by Wendling Noe Nelson and Johnson, LLC.