



City Council Meeting Agenda

October 14, 2019

7:00 p.m.

Mayor: John McTaggart
Councilmember: Chuck Adams Carolyn Caiharr Margaret Shriver
Garrett Mellott Chuck Stites

Please stand for the **Pledge of Allegiance**

1. Approve minutes of September 23, 2019
2. Statement of Bills paid \$309,961.81
3. Requests or Comments from the public
(As a courtesy to your fellow citizens, please try to limit your comments to three minutes)
4. Hear presentation regarding potential projects affecting available parks and public spaces
5. Advisory Reports
 - a. City Manager
 - b. Chiefs (Police & Fire)
 - c. Public Works
 - d. City Attorney
6. Council and Mayor Comments



City Council Meeting Minutes

September 23, 2019

7:00 p.m.

Mayor: John McTaggart
Councilmember Chuck Adams Carolyn Caiharr Garrett Mellott
Margaret Shriver Chuck Stites

1. Approve minutes of September 9, 2019

- **Motion:** Councilmember Mellott made the motion to approve the minutes from September 9, 2019 as presented
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes 5-0

2. Statement of Bills paid \$271,890.95

- **Motion:** Councilmember Stites made the motion to approve the statement of bills paid in the amount of \$271,890.95
- **Second:** Councilmember Caiharr Seconded the motion
- **Vote:** Passes 5-0

3. Requests or Comments from the public

- David Streit, 1396 S. 104th, took the podium to promote the upcoming 4-H project to clean up the Stoney Point Cemetery site. The event is set to take place Saturday, October 12. He also made some recommendations to improve code enforcement operations and closed by thanking the City Council for their service to the community.

4. Consider Resolution 2019-14 consenting to the assignment of a lease agreement and related bond documents in connection with the City's Industrial Revenue Bonds, Series 2014

- City Manager Michael Webb reviewed this item, standing in for the City's bond counsel Scott Anderson.
- Mr. Webb reviewed the history of the property, noting that the sale of the leasehold for this facility will not effect the PILOT payments due to the City. He also pointed out the property's percentage of the total property taxes paid to the City
- Councilmember Caiharr asked if the lease would remain the same, which Mr. Webb confirmed that it would.
- **Motion:** Councilmember Adams made the motion to adopt Resolution 2019-14
- **Second:** Councilmember Stites seconded the motion
- **Vote:** Motion passes 5-0

5. Consider authorizing the City Manager to enter into a contract with Pavement Management, LLC for the 2019 Crack Seal Project

- Public Works Director Tammy Snyder reviewed the bid process for this project, noting there were five respondents to the solicitation.

- She noted that Pavement Management was the low bidder with a \$94,954.14 bid. This was about \$22,000 less expensive than the engineer's estimate.
- Ms. Snyder noted that Pavement Management has not done work with the City before, but have done many projects in the Kansas City metro area.
- Councilmember Shriver asked when the project would start and Ms. Snyder replied that the work should begin before the end of October.
- Councilmember Stites stressed that he felt 98th St. has not been properly maintained. Ms. Snyder indicated that street ratings should be shared in the upcoming weeks.
- There was additional discussion on the funding levels for street maintenance.
- **Motion:** Councilmember Adams made the motion to authorize the City Manager to enter into an agreement with Pavement Management.
- Before the vote, Councilmember Mellott requested that other areas be considered for maintenance if there were available funds left over.
- There was additional discussion on the blow-patching process that the City partnered with Shawnee in 2018.
- **Second:** Councilmember Stites seconded the motion
- **Vote:** Motion passes 5-0

6. Consider rejecting all bids for the 2019 Street Maintenance project

- Ms. Snyder pointed out the amended memo in the agenda packet. She explained that after a line-item review and discussion with the low-bidder, that the City Council could authorize the bid award for only certain aspects of the project.
- Bid items 7-12 are for work on 102nd Terrace and Edgehill, as well as storm drainage repairs.
- Ms. Snyder explained why she felt the bids came in so high: a combination of small quantities, varied bid items, and delayed contractor schedules.
- Councilmember Stites asked if this partial award was legal
- Ms. Snyder reviewed the internal processes the City followed with the engineer.
- **Motion:** Councilmember Caiharr made the motion to award the bid items 7-12 to Jeremy Cohorst Enterprises in the amount of \$27,910
- **Second:** Councilmember Adams seconded the motion
- **Vote:** Motion passes 5-0

7. Consider authorizing the bid award for the personal protective equipment for fire protection items not covered in the 2018 Assistance to Firefighters Grant (AFG) program

- Fire Chief Tim Whitham reviewed this item, noting that when the AFG grant was originally awarded in August of 2018 staff indicated that an additional purchase would be requested down the line for items not covered in the grant.
- Chief Whitham noted that the cost of the items today is about \$4,000 less expensive than they were a year ago. He also reviewed the purpose of the equipment and how they would be utilized
- **Motion:** Councilmember Adams made the motion to authorize the bid award for personal protective equipment for the Edwardsville Fire Department
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Motion passes 5-0

8. Advisory Reports

City Manager: Mr. Webb noted the Adopt-A-Spot program from Wyandotte County. He also noted that Chief Mathies was in Bonner Springs as part of the life saving award for Edwardsville Officer Hart. He also thanked Assistant City Manager for his role in helping pull off the AutumnFest event.

Assistant City Manager Zack Daniel thanked the City departments and volunteers for their role in AutumnFest

Chiefs (Police & Fire): Fire Chief Tim Whitham noted there was an ongoing project to put in a rock garden in the front of the EFD building. He also noted that the JoCo students would be shadowing EFD crews.

Public Works: Ms. Snyder updated the group on a few ongoing projects, specifically along 102nd St.

9. Council and Mayor Comments

Stites: Asked for a Village South update, which Mr. Webb provided, noting that the private financing seems to be in place. There was additional discussion regarding the issuance of the building permit.

Shriver: Thanked Mr. Daniel and Tammy Snyder for their work during AutumnFest and for the information provided tonight. She also thanked Mr. Streit for speaking during public comment. She also asked about EPD staffing levels. There was additional questions on the use of hidden cameras to combat illegal dumping.

Mellott: Thanked staff for AutumnFest and gave a congrats to the Fire Chief.

Caiharr: Asked additional questions about the Cemetery clean up and brought up issues regarding traffic control during race weekends.

Adams: Asked that the low spot along Edwardsville Dr. be mowed before the clean-up event. He also congratulated Chief Whitham on being a good leader for the department.

McTaggart: Thanked the 4-H group for their upcoming clean up effort. He also thanked City staff for all they do.

ADJOURNMENT

The meeting was adjourned at 8:32 p.m.

Zachary Daniel
City Clerk

**TO: MAYOR & CITY COUNCIL
FROM: SEAN MILLESON, FINANCE DIRECTOR
DATE: OCTOBER 14, 2019
SUBJECT: STATEMENT OF BILLS**

FOR YOUR REVIEW

Statement of Bills

RECOMMENDATION

City Council to approve the Statement of Bills from 09/19/2019 to 10/09/2019 as submitted.

FINANCIAL IMPACT

The total of the Statement of Bills from 09/19/2019 to 10/09/2019 is \$309,961.81.

General Operating/Payroll	\$	248,595.66
Cash Bond	\$	700.00
Cemetery	\$	200.00
Electronic Funds Transfer Account (EFT)	\$	32,752.23
GO Bond	\$	27,713.92
Total Bills	\$	309,961.81

BACKGROUND

The funds represented by Check #152186 in the amount of \$85,452.52 were paid from the Special Sales Tax Fund for purchase of a 2018 Ferrara Fire Truck.

Check #152201 was processed in the amount of \$27,841.39 for Waste Water Treatment Services provided by the Unified Government of Wyandotte County/Kansas City, KS.

Check #152202 was processed in the amount of \$16,764.60 for Citywide trash services through Waste Management.

The EFT to Card Services in the amount of \$32,252.23 represents purchases approved for payment with the city purchase cards. A total of 140 transactions were processed and paid.

Check #1394 in the amount of \$27,713.92 was for professional services provided by Archimages in conjunction with 2019 General Obligation Bond Towne Center Project.

**IF YOU HAVE ANY QUESTIONS REGARDING THE STATEMENT OF BILLS, PLEASE
FEEL FREE TO CALL PRIOR TO THE COUNCIL MEETING.**

Check Register Report

Date: 10/10/2019

Time: 5:03 am

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City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING Checks						
152160	09/19/2019	Printed	PC01	EDW PETTY CASH	PETTY CASH /AUTUMN FEST HDLNR	2,077.07
152161	09/19/2019	Printed	GE005	GENERATON RELEVANT ENT	AUTUMN FEST	3,537.50
152162	09/19/2019	Printed	ST64	STL INTERACTIVES	AUTUMN FEST ATTRACTIONS	1,725.00
152163	09/20/2019	Printed	LA46	ANGIE LARSON	AUTUMN FEST GAMES/ACT	75.00
152164	09/27/2019	Printed	NI04	911 CUSTOM, LLC	PD VEHICLE MAINTENANCE	484.95
152165	09/27/2019	Printed	BE40	BEV'S CRAFTS	AUTUMNFEST VENDER REFUND	7.50
152166	09/27/2019	Printed	BO01	BOARD OF PUBLIC UTILITIES	UTILITIES	854.01
152167	09/27/2019	Printed	BR51	BRIDGING THE GAP, LLC	INTERPRETING SERVICE	169.72
152168	09/27/2019	Printed	CA48	CAT'S JEWELRY	AUTUMNFEST VENDER REFUND	6.00
152169	09/27/2019	Printed	DE37	DECO HEARTS	AUTUMNFEST VENDER REFUND	6.00
152170	09/27/2019	Printed	DR02	DREXEL TECHNOLOGIES INC	CRACK SEAL PROJECT	28.00
152171	09/27/2019	Printed	ES05	ESSENTIAL OILS	AUTUMNFEST VENDER REFUND	7.50
152172	09/27/2019	Printed	GL06	GLENDAS CREATIVE GIFTS	AUTUMNFEST VENDER REFUND	50.00
152173	09/27/2019	Printed	EX02	GO CAR WASH MANAGEMENT CORP.	FLEET CAR WASHES PD	95.00
152174	09/27/2019	Printed	GR30	GRAMMY TAMMY	AUTUMNFEST VENDER REFUND	6.00
152176	09/27/2019	Printed	KCPL	K.C. POWER & LIGHT COMPANY	UTILITIES	364.71
152177	09/27/2019	Printed	LE42	GINGER LEWIS	AUTUMNFEST VENDER REFUND	6.00
152178	09/27/2019	Printed	JA22	MAJESTIC FRANCHISING INC	CITY WIDE EXTRA CLEANINGS	1,953.00
152179	09/27/2019	Printed	MU10	MULTIPLE SERVICES EQUIPMENT	POSTAGE MACHINE INK CARTRIDGE	137.80
152180	09/27/2019	Printed	PA36	PAMELA'S PURRFECTS	AUTUMNFEST VENDER REFUND	6.00
152181	09/27/2019	Printed	SH36	SHAWNEE MISSION FORD INC	PD VEHICLE MAINTENANCE	1,963.40
152182	09/27/2019	Printed	TO15	TOTO & CO	AUTUMNFEST VENDER REFUND	7.50
152183	09/27/2019	Printed	US08	US AUTO FORCE	PD VEHICLE MAINTENANCE	401.36
152184	09/27/2019	Printed	ZA02	JAMIE ZAVALA	AUTUMNFEST VENDER REFUND	7.50
152186	10/09/2019	Printed	BB01	BB&T GOVERNMENTAL FINANCE	2018 FERRARA FIRE TRUCK	85,452.52
152187	10/09/2019	Printed	BL07	BLUE SKY CLEANERS	PD SEPT CLOTHING MAINT	300.35
152188	10/09/2019	Printed	BO02	BONNER-EDWARDSVILLE CHAMBER	BS-EDW COC BUSINESS AP LUNCH	370.00
152189	10/09/2019	Printed	CO13	CONRAD FIRE EQUIPMENT, INC.	BALANCE OWED FROM PERVIOUS CRE	14.91
152190	10/09/2019	Printed	CU10	CULLIGAN OF GREATER KANSAS CIT	MONTHLY WATER COOLER RENTAL	39.95
152191	10/09/2019	Printed	EM15	EMERGENCY VEHICLE CONCEPTS	WARNING LIGHT RPLCMNT TAHOE	70.00
152192	10/09/2019	Printed	EM12	EMH	COMMUNITY CENTER WATER	25.84
152193	10/09/2019	Printed	JA01	JACKSON SERVICE CENTER	PD FLEET MAINTENANCE	679.24
152194	10/09/2019	Printed	KA68	KANSAS CITY T-BONES	BAL STADIUM SPON AGREEMENT	3,000.00
152195	10/09/2019	Printed	KWEA	KANSAS WATER ENVIRONMENT ASSOC	RENEWAL OF CERTIFICATIONS	25.00
152196	10/09/2019	Printed	LE01	LEAGUE OF KANSAS MUNICIPALITIES	LKM REGISTRATION/CHUCK ADAMS	240.00
152197	10/09/2019	Printed	LE39	LEON'S SERVICES LLC	FLOOR TREATMENT COM CENTER	2,295.00
152198	10/09/2019	Printed	MC18	MC ELECTRIC	COMM CENTER LIGHT REPLACEMENT	325.00
152199	10/09/2019	Printed	NE35	NETSTANDARD INC	MTHY HOSTED SERVICES	699.00
152200	10/09/2019	Printed	SH22	SHAWNEE COPY CENTER	RUBBER STAMP FD	29.50
152201	10/09/2019	Printed	UN21	UNIFIED GOVERNMENT OF WYAN CTY	SEPT WASTE WATER TRMT	27,841.39
152202	10/09/2019	Printed	DE01	WASTE MANAGEMENT	CITY WIDE TRASH SERVICE	16,764.60
152203	10/09/2019	Printed	WH06	WHITE LAWN AND LANDSCAPE LLC	CEM, COM CENT, CH MOWING	4,153.00
152204	10/09/2019	Printed	NI04	911 CUSTOM, LLC	PD VEHICLE MAINTENANCE	75.00
152205	10/09/2019	Printed	BH01	BHC RHODES CIVIL ENGINEERS	PROFESSIONAL SERVICES	1,732.50
152206	10/09/2019	Printed	BO41	CLINE I BOONE	PUBLIC DEFENDER AUG-SEPT	2,000.00
152207	10/09/2019	Printed	GA05	GALLS	PD CLOTHING ALLOWANCE	6,777.67
152208	10/09/2019	Printed	EX02	GO CAR WASH MANAGEMENT CORP.	PD FLEET CAR WASH	75.00
152209	10/09/2019	Printed	MI60	AMY R. MITCHELL	CITY PROSECUTOR SEPTEMBER	4,471.50
152210	10/09/2019	Printed	WE07	RICHARD S. WETZLER	JUDGE FEES SEPT 2019	1,845.00
Total Checks: 49					Checks Total (excluding void checks):	173,278.49

BANK MIDWEST-CHECKING EFTs

1149352	10/07/2019	Reconciled	DI27	DIAMOND COMMUNICATION SOLUTION	UB BI MTHLY BILLING	703.89
1149353	10/07/2019	Reconciled	KN05	DAVID A KNOPIK	SEPTEMBER PLAN REVIEW	5,550.00
1149354	10/09/2019	Reconciled	BO40	JEFFREY W BODDY	VOLUNTEER DRIVER OPERATOR	341.00

Check Register Report

Date: 10/10/2019

Time: 5:03 am

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City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING EFTs						
1149355	10/09/2019	Reconciled	BR48	SAMANTHA BRACK	VOLUNTEER FIREFIGHTER	840.00
1149356	10/09/2019	Reconciled	DE35	GLEN DENT	VOLUNTEER FIREFIGHTER	425.00
1149357	10/09/2019	Reconciled	HO48	KATHERINE HOWARD	VOLUNTEER FIREFIGHTER	360.00
1149358	10/09/2019	Reconciled	LE33	DAVID LEMANSKE	VOLUNTEER DRIVER OPERATOR	22.00
1149359	10/09/2019	Reconciled	ME39	RACHEL MERCER	VOLUNTEER FIREFIGHTER	20.00
Total EFTs: 8					EFTs Total (excluding void checks):	8,261.89
Total Payments: 57					Bank Total (excluding void checks):	181,540.38
Total Payments: 57					Grand Total (excluding void checks):	181,540.38

Check Register Report

Payroll 9.27.19

Emp. Code Desc.:
City of Edwardsville

Date: 10/9/2019
Time: 16:37:17

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
711151	09/26/2019	09/27/2019	R	AFA	AMERICAN FIDELITY ASSI	Remittance Check	\$1,104.48
711144	09/26/2019	09/27/2019	R	AFAFL	AM FIDELITY FLEX ACCT /	Remittance Check	\$147.50
711145	09/26/2019	09/27/2019	R	AFLAC	AFLAC	Remittance Check	\$207.80
711141	09/26/2019	09/27/2019	R	HSA	HSA Bank	Remittance Check	\$841.78
711146	09/26/2019	09/27/2019	R	ICMA	ICMA	Remittance Check	\$1,409.25
711139	09/26/2019	09/27/2019	R	IRSEF	IRS EFT	Remittance Check	\$26,754.62
711143	09/26/2019		P	KP&F	KP&F	Remittance Check	\$25,883.00
711147	09/26/2019	09/27/2019	R	KPC	KANSAS PAYMENT CENTE	Remittance Check	\$1,057.39
711142	09/26/2019		P	KPERS	KPERS	Remittance Check	\$4,604.50
711149	09/26/2019		P	KPERS	KPERS OGLI	Remittance Check	\$39.25
711150	09/26/2019		P	KPF O	KP&F OGLI	Remittance Check	\$130.24
711140	09/26/2019	09/27/2019	R	KS TA	KS STATE TAX	Remittance Check	\$4,875.47

Total Checks: 12

Sub-Total:	\$67,055.28
Total Void/Stop Payment:	\$0.00
Grand Total:	\$67,055.28

Check Register Report

Date: 10/09/2019

Time: 2:54 pm

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City of Edwardsville

BANK: BANK MIDWEST CASH BOND

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST CASH BOND Checks

1622	09/27/2019	Printed	CI19	CITY OF EDWARDSVILLE, KANSAS	CASH BOND FORFEIT #55457	700.00
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Total Checks: 1	Checks Total (excluding void checks):	700.00
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Total Payments: 1	Bank Total (excluding void checks):	700.00
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Total Payments: 1	Grand Total (excluding void checks):	700.00
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Check Register Report

Date: 10/09/2019

Time: 2:54 pm

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City of Edwardsville

BANK: BANK MIDWEST CEMETERY

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST CEMETERY Checks

2811	09/30/2019	Printed	HE30	CONNIE HENRY	PAYROLL SEPTEMBER	200.00
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Total Checks: 1	Checks Total (excluding void checks):	200.00
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Total Payments: 1	Bank Total (excluding void checks):	200.00
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Total Payments: 1	Grand Total (excluding void checks):	200.00
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Check Register Report

Date: 10/09/2019

Time: 2:55 pm

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City of Edwardsville

BANK: BANK MIDWEST EFT

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST EFT Checks

6385	09/30/2019	Printed	CA34	CARD SERVICES	PURCHASE CARD PAYMENT	32,252.23
6386	09/30/2019	Printed	FP02	FRANCOTYP-POSTALIA, INC	CITY WIDE POSTAGE	500.00

Total Checks: 2	Checks Total (excluding void checks):	32,752.23
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Total Payments: 2	Bank Total (excluding void checks):	32,752.23
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Total Payments: 2	Grand Total (excluding void checks):	32,752.23
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Check Register Report

Date: 10/09/2019

Time: 2:54 pm

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City of Edwardsville

BANK: BANK MIDWEST-GO BONDS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST-GO BONDS Checks

1394	09/27/2019	Printed	AR16	ARCHIMAGES INC	2019 GO BOND TOWN CENTER	27,713.92
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Total Checks: 1	Checks Total (excluding void checks):	27,713.92
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Total Payments: 1	Bank Total (excluding void checks):	27,713.92
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Total Payments: 1	Grand Total (excluding void checks):	27,713.92
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ITEM #4

TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
ZACK DANIEL, ASSISTANT CITY MANAGER
DATE: OCTOBER 14, 2019
SUBJECT: PARKS & PUBLIC SPACE PRESENTATION

RECOMMENDATION

City Council to hear a presentation regarding potential projects affecting available parks & public spaces

FINANCIAL IMPACT

Not applicable.

BACKGROUND

Earlier this year, the City was approached by a business located in the Industrial Park who was interested in an expansion project that, if allowed, would involve land that is currently within the Edwardsville City Park. City staff began informal discussions regarding this project over the summer. As details regarding the project, known as Project Green, began to materialize, a notice was published in the *Wyandotte Echo* notifying interested persons that an exchange of park land was being considered. The earliest the City Council could take any official action on this issue during a regular meeting was October 14, 2019.

To date, no formal action is being brought to the City Council as Project Green remains in its exploratory phases. However, City staff wished to present pertinent details of this project as well as other related projects that could affect the future of parks and public spaces in the City of Edwardsville.