





## CITY COUNCIL MEETING MINUTES

June 27, 2016

7:00 pm

The following councilmembers were present with Mayor John McTaggart presiding:

Garrett Mellott      Chuck Adams  
Margaret Shriver    Chuck Stites

The following staff members were present:

- Michael Webb, City Manager
- Mark Mathies, Police Chief
- Tim Whitham, Fire Chief
- Michelle Bounds, City Treasurer
- Morgan Kronawitter, Customer Service Clerk

### **APPROVE MINUTES OF JUNE 13, 2016**

Councilmember Stites made the motion to approve the minutes. Councilmember Shriver seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously (*unanimous votes are recorded as 4-0 for tonight's meeting due to Councilmember Gillam's absence*).

### **STATEMENT OF BILLS PAID \$237,978.92**

Councilmember Shriver made the motion to approve the statement of bills paid. Councilmember Adams seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **REQUESTS OR COMMENTS FROM THE PUBLIC**

There were no requests or comments from the public.

### **CONDUCT A PUBLIC HEARING REGARDING ESTABLISHING A REDEVELOPMENT DISTRICT WITHIN THE CITY OF EDWARDSVILLE AND CONSIDER ORDINANCE NO. 965 REGARDING THE SAME**

Councilmember Adams made the motion to open the public hearing to consider establishment of a redevelopment district as well as Ordinance No. 965. Councilmember Mellott seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

Dottie Riley, representing the City's Bond Counsel, reviewed the past actions of the City Council which lead to this point. She also reviewed the public notice activity of staff related to the public hearing. Ms. Riley noted that the purpose of tonight's meeting is to consider the creation of a tax increment finance (TIF) district. The TIF process has two stages where stage one is to consider the creation of the district and stage two is to consider at a subsequent time any specific plans associated with the development areas. Adopting the ordinance does not obligate the City to any action outside of creation of the district. The public hearing also allows Council to determine that the area is eligible for TIF financing based on the state-defined blight criteria. The development's counsel has provided a blight study and made it available to the City Council.

City Manager Michael Webb introduced Korb Maxwell, who represented the applicant. Mr. Maxwell confirmed Ms. Riley's comments. He also confirmed that were a TIF district to be approved, the next step would be to submit a redevelopment plan for review. Mr. Maxwell noted



## CITY COUNCIL MEETING MINUTES

June 27, 2016

7:00 pm

that the development is unchanged from the last time it was before the Council and included two hotels, a power sports retail location, a sit-down restaurant, a meeting/conference space, additional pad sites, and an area marked for future development. Councilmember Stites asked what the estimated timetable is to break ground, which Mr. Maxwell responded that the goal to begin is fall of 2016. Mayor McTaggart then asked if any members of the public wished to speak. Seeing none, Councilmember Adams made the motion to close the public hearing and Councilmember Mellott seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

Councilmember Adams made the motion to adopt Ordinance No. 965. Councilmember Stites seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **CONSIDER ORDINANCE NO. 966 AMENDING ARTICLE A.700, MUNICIPAL COURT RELATED FEES, APPENDIX A, OF THE CODE OF ORDINANCES**

Mr. Webb noted that this change was recommended by Municipal Court staff and the Judge in order to keep pace with changes at the state level. Councilmember Mellott made the motion to adopt Ordinance No. 966. Councilmember Adams seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **CONSIDER BIDS FOR THE LTC SEWER IMPROVEMENT PROJECT**

Mr. Webb reviewed the background of this item, noting that the City issued a request for bids for the LTC sewer project in May of 2016. The bids included a base bid and an add alternate. Base bids included the lift station wet well, installation of the pump and backup generator, force main, boring, and the access road to the lift station. The overall low base bid of \$807,232 was received by She Digs It, LLC, who has performed similar work for the Unified Government and other communities. From a revenue standpoint, temporary notes have been issued for this project and a breakdown of those costs are included in the agenda memo.

Councilmember Stites asked what the major reason was for the final costs being above the engineer's estimates. Randall Gorton of BHC Rhodes responded that the most significant differences between the engineer's estimate and the low bidder's price were the boring underneath I-70, however the amount that was bonded will cover these unanticipated costs. Additionally, Mr. Gorton noted that BHC Rhodes was off in their estimates at what the contractors would submit based on previous work done. Mr. Webb also noted the bids were likely higher due to the fact that the work is to be done under a freeway rather than in anticipation of hitting rock. Councilmember Stites asked if there was a possibility that the costs would go up if the contractors encountered rock. Mr. Gorton noted that the presence of rock will not affect the costs of the work detailed in the base bids. Councilmember Adams noted that seeding and restoration for the low bid was six times higher than the next lowest. Councilmember Adams asked if it was possible to reissue that portion of the bid to bring it more in line with the other prices. Mr. Gorton replied that incidentals and overhead costs are captured in different ways from different groups, which is likely the situation with this item. Councilmember Shriver noted that she had reservations not knowing very much about the low



## CITY COUNCIL MEETING MINUTES

June 27, 2016

7:00 pm

bidder, which Mr. Webb agreed with. Mr. Webb did note that staff is performing the necessary reference checks related to She Digs It.

Representatives of She Digs It were on hand and gave a brief history of their firm and the work they have done. She noted that they can be bonded up to 4.1 million dollar projects. She noted that there have been no issues with the previous work. She Digs It is a certified Women's Business Enterprise and is currently working on obtaining Disadvantaged Business Enterprise and Small Local Business Enterprise certification. Councilmember Mellott asked if there was a catastrophic occasion that she envisioned that could bust the project, which she did not foresee.

Councilmember Adams made the motion to accept the bid from She Digs It for the maximum price of \$807,232. Councilmember Mellott seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

### ADVISORY REPORTS

#### CITY MANAGER

Mr. Webb provided an update on Kansas Ave. and noted that 98<sup>th</sup> St. is open going north and south. He also provided an update on the remodel work being done in the north portion of the offices. Finally, he noted that City Hall will be closed July 4<sup>th</sup>.

#### CHIEFS (POLICE & FIRE)

Police Chief Mathies provided an update on recruiting efforts as well as the status of some of the recent hires who are currently at the Academy.

Fire Chief Whitham stated that the new fire truck has arrived. He also reviewed the regulations related to fireworks and fireworks stands in the City. Finally, he noted that three offers have been made to potential new personnel. Barring complications, they would begin the first week of July.

#### PUBLIC WORKS

Mr. Webb noted that the search for a new Public Works Director is ongoing and the Unified Government is also currently looking to fill key Public Works positions. There seems to be difficulties in filling these positions in other organizations. A second round of the search will begin soon.

#### COUNCIL AND MAYOR COMMENTS

Councilmember Shriver thanked the Fire Chief for the fireworks updates. She also thanked Mike Martin for the work being done during this baseball season. She also congratulated Zack Daniel on his new son.

Councilmember Stites asked what the process is on banning fireworks if weather dictates that action. Chief Whitham replied that the recommendation would be brought to the Mayor after



## CITY COUNCIL MEETING MINUTES

June 27, 2016

7:00 pm

---

review by the City Manager. Councilmember Stites also asked the status of mowing along Riverview and clean up along 98<sup>th</sup> St. He asked about the status of the flag at the City Park, which staff is aware of and are addressing. Councilmember Stites also brought up the southeast corner of 98<sup>th</sup> St. and Kansas Ave., asking if there was landscaping planned for the area. Mr. Webb responded that he believed they were just cutting back the rock. Mr. Gorton noted that the area will be smoothed off by the contractor in the future.

Councilmember Adams noted that he has seen some confusion about the lack of a stop sign at 98<sup>th</sup> St. and Kansas Ave. Mr. Webb said staff will review signage options.

Councilmember Mellott stated he'd like staff to consider purchase of an articulated brush hog as part of the budget planning process. Additionally, he'd like staff to consider some kind of protection for parked police cars. Mr. Webb stated a sally port has been considered, but was not pursued this year due to budget constraints. There was also some discussion on the new fire equipment. Finally, Councilmember Mellott noted some complications with Deffenbaugh trash service. Mr. Webb noted that a \$5.00 credit was awarded to residents for the third quarter billing as a thank you for their patience during the transition.

Mr. Webb noted that there will likely be work sessions related to budget and the TIF district prior to the next four City Council meetings.

Mayor McTaggart thanked Morgan for sitting in for Zack Daniel. He appreciated the Council's questions and concerns regarding the LTC project.

### **ADJOURNMENT**

The meeting was adjourned at 8:08 pm

Zachary Daniel

City Clerk

**ITEM #2**

**TO: MAYOR & CITY COUNCIL**  
**FROM: MICHELLE BOUNDS, FINANCE MANAGER**  
**DATE: JULY 11, 2016**  
**SUBJECT: STATEMENT OF BILLS**



**FOR YOUR REVIEW**

Statement of Bills, Expense and Revenue Report

**RECOMMENDATION**

City Council to approve the Statement of Bills from 06/25/2016 to 07/08/2016 as submitted.

**FINANCIAL IMPACT**

The total of the Statement of Bills from 06/25/2016 to 07/08/2016 is **\$257,565.35**.

General Operating/Payroll	\$	<b>228,883.63</b>
Cash Bond	\$	<b>950.00</b>
Cemetery	\$	<b>0.00</b>
Electronic Funds Transfer Account (EFT)	\$	<b>27,731.72</b>
GO Bond	\$	<b><u>0.00</u></b>
Total Bills	\$	<b>257,565.35</b>

**BACKGROUND**

The EFT to Card Services represents purchases approved for payment with the city purchase cards. A total of 103 transactions were processed and paid.

Check 149867 was paid from the Economic Development Fund.

The Village South TIF project provided prepaid funds for Check 149880.

The funds for Check 149881 were paid from the Special Sales Tax Fund.

Annual lease payments were paid with Check 149886 as follows:

2015 Pierce Sabre FR Fire Truck	\$ 56,301.68	Special Sales Tax Fund
(2) 2013 Ambulances and Equipment	\$ 55,229.60	General Fund EMS
2014 Ford Explorer EMS Vehicle	\$ 9,072.67	General Fund EMS
Total	\$120,603.95	

**IF YOU HAVE ANY QUESTIONS REGARDING THE STATEMENT OF BILLS, PLEASE  
FEEL FREE TO CALL PRIOR TO THE COUNCIL MEETING.**

# Check Register Report

EXPENSES THRU 07 08 2016

Date: 07/08/2016

Time: 10:29 am

City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>BANK MIDWEST-CHECKING Checks</b>							
149860	06/30/2016	Printed		AR10	ARROWHEAD SCIENTIFIC INC	INVESTIGATIVE SUPPLIES	87.50
149861	06/30/2016	Printed		BE33	JESSICA BEAUMONT	MILEAGE REIMB THRU JUNE 2016	102.49
149862	06/30/2016	Printed		BO01	BOARD OF PUBLIC UTILITIES	CITY WIDE WATER SERVICE	912.80
149863	06/30/2016	Printed		HO45	AMANDA HOLLOWAY	MILEAGE REIMB JAN TO MAY 2016	57.83
149864	06/30/2016	Printed		KCPL	K.C. POWER & LIGHT COMPANY	ELECTRIC SERVICE PW BLDG	114.54
149865	06/30/2016	Printed		KC14	KANSAS CITY SECURITY SYS INC	RELOCATE KEYPAD EVIDENCE RM	227.50
149866	06/30/2016	Printed		LE01	LEAGUE OF KANSAS MUNICIPALITIES	LDRSHP & MAYOR CONF	160.00
149867	06/30/2016	Printed		MA07	MARC	K32 PLANNING PROJECT PORTION	17,200.00
149868	06/30/2016	Printed		MI60	AMY R. MITCHELL	CITY PROSECUTOR MAY 2016	2,915.00
149869	06/30/2016	Printed		SY01	ADAM SYNOGROUND	UTILITY BILLING REFUND	3.99
149870	06/30/2016	Printed		WA03	WAL-MART COMMUNITY BRC	CNCSN STND, OF SPLY, MEALS	870.97
149871	06/30/2016	Printed		WE15	WENDLING NOE NELSON & JOHNSON	2015 FINANCIAL AUDIT	11,700.00
149874	07/08/2016	Printed		BL07	BLUE SKY CLEANERS	PD CLOTHING MAINTENANCE	382.35
149875	07/08/2016	Printed		BO34	BOUND TREE MEDICAL	MEDICAL SUPPLIES	796.48
149876	07/08/2016	Printed		EL08	ELITE DRYWALL INC	COMPLETE DRYWALL REMODEL	1,200.00
149877	07/08/2016	Printed		EM12	EMH	COMMUNITY CTR WATER USAGE	126.50
149878	07/08/2016	Printed		KC14	KANSAS CITY SECURITY SYS INC	MTHLY SEC SYS MONITORING	30.99
149879	07/08/2016	Printed		KN05	DAVID A KNOPIK	PLAN REVIEW JUNE 2016	3,340.00
149880	07/08/2016	Printed		KU04	KUTAK ROCK LLP	LEGAL SERV FOR LTC TIF PROJECT	4,704.80
149881	07/08/2016	Printed		QU96	QUALITY FENCE	DUGOUT WIND SCREEN ROOF	1,840.00
149882	07/08/2016	Printed		KA09	THEODORE A. STOLFUS	ANIMAL CONTROL	565.00
149883	07/08/2016	Printed		ST60	STRYKER MEDICAL	REPAIR SWITCH ASSY AMB	106.98
149884	07/08/2016	Printed		TI02	TIME WARNER CABLE	BUS CABLE, INTERNET SERV	290.00
149885	07/08/2016	Printed		TI01	TINY SIGNS	5 NO FIREWORK SIGNS	225.00
149886	07/08/2016	Printed		UN22	UNION BANK & TRUST COMPANY	ANL LEASE PYMT,FD,AMB,EMS SUV	120,603.95

**Total Checks: 25**

**Checks Total (excluding void checks):**

**168,564.67**

**BANK MIDWEST-CHECKING EFTs**

1148952	07/08/2016	Reconciled		BE32	BLAKE T BEST	UMP 1 GAME	35.00
1148953	07/08/2016	Reconciled		BR36	R BRITTON BROWN JR	VOLUNTEER PARAMEDIC	1,200.00
1148954	07/08/2016	Reconciled		BY02	CONNOR BYERS	UMP 6 GAMES	180.00
1148955	07/08/2016	Reconciled		GR25	BLAINE GRIMES	UMP 11 GAMES	255.00
1148956	07/08/2016	Reconciled		JO33	CHRISTINA JOHNSON	VOLUNTEER PARAMEDIC	1,200.00
1148957	07/08/2016	Reconciled		LO13	ZACHARY LODDER	VOLUNTEER PARAMEDIC	2,160.00
1148958	07/08/2016	Reconciled		MA50	EMILY S MACMURCHY	VOLUNTEER EMT	220.00
1148959	07/08/2016	Reconciled		MA42	MIKE MARTIN	UMP 6 GAMES	150.00
1148960	07/08/2016	Reconciled		MO21	BENJAMIN M MORROW	VOLUNTEER PARAMEDIC	360.00
1148961	07/08/2016	Reconciled		NE30	MATTHEW NEAL	VOLUNTEER EMT	150.00
1148962	07/08/2016	Reconciled		TH05	TROY THOMPSON	UMP 7 GAMES	155.00
1148963	07/08/2016	Reconciled		WI34	TIMOTHY F WHITHAM	UMP 4 GAMES	150.00

**Total EFTs: 12**

**EFTs Total (excluding void checks):**

**6,215.00**

**Total Payments: 37**

**Bank Total (excluding void checks):**

**174,779.67**

Check Register Report

EXPENSES THRU 07 08 2016

Date: 07/08/2016

Time: 10:29 am

Page: 2

City of Edwardsville

BANK: BANK MIDWEST CASH BOND

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>BANK MIDWEST CASH BOND Checks</b>							
1400	07/08/2016	Printed		CI19	CITY OF EDWARDSVILLE, KANSAS	FORFEITED CASH BOND 43130	950.00
				<b>Total Checks: 1</b>	<b>Checks Total (excluding void checks):</b>		<b>950.00</b>
				<b>Total Payments: 1</b>	<b>Bank Total (excluding void checks):</b>		<b>950.00</b>

# Check Register Report

EXPENSES THRU 07 08 2016

Date: 07/08/2016

Time: 10:29 am

Page: 3

City of Edwardsville

BANK: BANK MIDWEST EFT

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>BANK MIDWEST EFT Checks</b>							
6147	06/30/2016	Printed		CA34	CARD SERVICES	PURCHASE CARD PAYMENT	22,830.94
6148	06/30/2016	Printed		FP02	FRANCOTYP-POSTALIA, INC	POSTAGE	500.00
6149	06/30/2016	Printed		FL04	WEX BANK	CITY WIDE FUEL	4,400.78
<b>Total Checks: 3</b>						<b>Checks Total (excluding void checks):</b>	<b>27,731.72</b>
<b>Total Payments: 3</b>						<b>Bank Total (excluding void checks):</b>	<b>27,731.72</b>
<b>Total Payments: 41</b>						<b>Grand Total (excluding void checks):</b>	<b>203,461.39</b>

# Check Register Report

07 08 2016 PAYROLL

Emp. Code Desc.: 01  
City of Edwardsville

Date: 7/7/2016  
Time: 15:05:31

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
149872	07/08/2016		P	PRINC	PRINCIPAL LIFE GROUP	Remittance Check	\$696.38
149873	07/08/2016		P	STAND	STANDARD INS CO	Remittance Check	\$745.34
703615	07/08/2016		P	IRSEF	IRS EFT	Remittance Check	\$23,563.03
703616	07/08/2016		P	KS TA	KS STATE TAX	Remittance Check	\$3,271.68
703617	07/08/2016		P	HSA	HSA Bank	Remittance Check	\$150.00
703618	07/08/2016		P	KP&F	KP&F	Remittance Check	\$20,462.01
703619	07/08/2016		P	KPERS	KPERS	Remittance Check	\$3,225.77
703620	07/08/2016		P	AFAFL	AM FIDELITY FLEX ACCT	Remittance Check	\$365.41
703621	07/08/2016		P	ICMA	ICMA	Remittance Check	\$1,490.03
703622	07/08/2016		P	KPC	KANSAS PAYMENT CENTER	Remittance Check	\$134.31

Total Checks: 10

Sub-Total: \$54,103.96  
Total Void/Stop Payment: \$0.00  
Grand Total: \$54,103.96