



CITY COUNCIL MEETING MINUTES

March 28, 2016

7:00 pm

The following councilmembers were present with Mayor John McTaggart presiding:

Jason Gillam Craig Crider
Margaret Shriver Chuck Stites
Chuck Adams

The following staff members were present:

- Michael Webb, City Manager
- Mark Mathies, Police Chief
- Tim Whitham, Fire Chief
- Peter Yazbec, Public Works Director
- David Duckers, City Attorney
- Sid Mitchell, Police Captain
- Zack Daniel, Assistant to the City Manager/City Clerk

MOTION TO AMEND AGENDA

Councilmember Shriver made the motion to amend the March 28, 2016 agenda by adding agenda item #10 to consider authorizing the City Manager to enter into a professional services agreement with Orrick & Erskine, LLP for acquisition services for the 102nd St. project. Councilmember Stites seconded. Mayor McTaggart requested a roll call vote which passed unanimously.

APPROVE MINUTES OF MARCH 14, 2016

Councilmember Stites motioned to approve the minutes. Councilmember Adams seconded. Mayor McTaggart requested a roll call vote. The motion passed unanimously.

STATEMENT OF BILLS PAID \$136,620.00

Councilmember Stites made the motion to approve the statement of bills paid. Councilmember Shriver seconded. Before a vote was cast, City Manager Michael Webb noted that there was a typo on the printed agenda related to the total of the statement of bills paid. Councilmember Gillam made the motion to amend the agenda to reflect the accurate total of statement of bills paid of \$136,655.26. Councilmember Adams seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

STATEMENT OF BILLS PAID \$136,655.26

Councilmember Stites made the motion to approve the statement of bills paid. Councilmember Shriver seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

Before requests or comments were heard from the public, Mayor McTaggart read a proclamation naming April 2016 as Autism Awareness Month in the City of Edwardsville. Information, resources, and facts about the condition will be shared on the city's online and social media accounts throughout the month.

REQUESTS OR COMMENTS FROM THE PUBLIC

There were no comments from the public.



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CONSIDER REQUEST FROM BONNER SPRINGS-EDWARDSVILLE CHAMBER OF COMMERCE FOR EDWARDSVILLE DAYS FUNDING

Mr. Webb noted each year, the Chamber of Commerce presents *Edwardsville Days*, and there is a standing budget item in the City's annual budget which allocates \$6,000 for the event. Primarily, these funds go towards entertainment and attractions as part of the free carnival. Area businesses are also approached for sponsorship opportunities.

Councilmember Adams made the motion to authorize the \$6,000 expenditure for *Edwardsville Days 2016*. Councilmember Gillam seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

CONSIDER THE BONNER SPRINGS-EDWARDSVILLE CHAMBER OF COMMERCE SPECIAL EVENT APPLICATION FOR EDWARDSVILLE DAYS

Mr. Webb noted he would be reviewing both this item and the next item (permit for CMB sales) in the same staff report. The first is a request specifically for holding the special event on April 29-30. The application fees for both are required as well as daily fees. Staff recommends waiving the daily fees, as has been the practice in the past.

Councilmember Gillam made the motion to approve the special event application for *Edwardsville Days 2016*. Councilmember Stites seconded the motion. Mayor McTaggart called for a roll call vote, which passed unanimously.

CONSIDER THE BONNER SPRINGS-EDWARDSVILLE CHAMBER OF COMMERCE SPECIAL EVENT RETAIL PERMIT FOR CERAL MALT BEVERAGE FOR EDWARDSVILLE DAYS

Mr. Webb noted that the CMB license allows the sale of cereal malt beverages, not any liquor drinks. The time for the sales would be from 5:00 p.m. until 11:00 p.m. and would be restricted to a specific beer sale area that is noted on the applicant's map of the event. Councilmember Adams clarified that the Chamber of Commerce is the applicant, which Mr. Webb confirmed noting that they would be the responsible party for the sale and distribution of the beverages. Staff also noted that area businesses have been approached for a corporate row section at the event.

Councilmember Gillam made the motion to approve the CMB license for *Edwardsville Days 2016*. Councilmember Shriver seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

CONSIDER RESOLUTION 2016-08 AUTHORIZING THE SALE OF REAL PROPERTY (OLD CITY HALL BUILDING)

Mr. Webb noted that the City has the authority to sell real property through a resolution of the City Council. The building being considered is at 410 Pacific St. and is commonly referred to as the Old City Hall building. A similar contract for deed process to the property at 213 S. 5th St. would be used to solicit offers on the property. Councilmember Gillam asked if there was anything that would need to be removed from a historical perspective, which Public Works



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Director Peter Yazbec responded that the center stone may want to be retained by the City. Councilmember Crider noted that he would request a possible extension for demolition/construction work considering the stone makeup of the building. Mr. Webb noted that the contract for deed process allows for some flexibility. There was additional discussion regarding the posting and opening of the bid.

Councilmember Adams made the motion to adopt Resolution 2016-08, with the inclusion of a condition regarding the salvation of the date stone and/or other historical materials, which was seconded by Councilmember Crider. Mayor McTaggart requested a roll call vote which passed unanimously.

CONSIDER CITY COUNCIL POLICY REGARDING VIDEO RECORDING OF CITY COUNCIL MEETINGS

Mr. Webb noted that staff has been working to develop the appropriate policies regarding the recording and retention of the meetings as well as designation of the official record of meetings. Additionally, work will be done to upgrade the audio equipment used for Council meetings. Per the proposed policy, the camera recordings will be primarily for the convenience of residents and individuals who could not attend a regular meeting. Videos will be posted on a YouTube channel that the City will launch by May 1. The official record of the minutes will still be the written minutes reviewed and approved during regular City Council meetings.

There was some additional discussion regarding disclaimers to be posted notifying residents that meetings will be recorded as well as language to be added to the policy regarding the duration of the posted video (specifically adding a “gavel-to-gavel” timeframe). The suggestions discussed at this meeting will be incorporated into a revised policy at a future date. No action was taken at this time.

CONSIDER MAYOR MCTAGGART APPOINTMENTS TO THE PARKS & RECREATION ADVISORY BOARD

Mayor McTaggart noted that the two applications for appointment to the Parks and Recreation Advisory Board currently live outside of City limits. They are, however, involved in Parks & Recreation programming, either as a parent or coach. Current City policy does not disqualify nonresidents from participating on this board. There are a number of vacancies on this board, which have remained unfilled for a number of months. There was some discussion regarding the residency policy of citizen advisory boards and ongoing marketing of vacancies on boards.

Councilmember Stites made the motion to approve the appointments included in the agenda, which Councilmember Shriver seconded. Mayor McTaggart requested a roll call vote, which passed 3-2, with Councilmembers Adams and Gillam dissenting.

CONSIDER AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH ORRICK & ERSKINE, LLP FOR ACQUISITION SERVICES FOR THE 102ND ST. PROJECT



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Mr. Webb noted the history of this item and the immediate next steps if the agreement was authorized by the City Council. The proposed project team is ready to begin discussions with property owners that would be effected by future improvements to 102nd St. This is slightly different than previous efforts, as the appraiser and ROW agent will be from the same firm. City Attorney David Duckers also commented that he thought this approach was wise from the City's perspective.

Councilmember Gillam moved to authorize the agreement for professional services, which Councilmember Adams seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

ADVISORY REPORTS

CITY MANAGER

Mr. Webb noted that there is ongoing logistical planning for 102nd St. Outreach to the effected homeowners will take place over the next few weeks. Regarding the north lift station, a size has been decided upon and the purchase and installation processes are currently being determined.

CHIEFS (POLICE & FIRE)

Police Chief Mathies provided an update on recruiting efforts for the Department. Fire Chief Whitham reviewed departmental activity that occurred over the weekend.

PUBLIC WORKS

Public Works Director Peter Yazbec provided an update on the Kansas Ave. project, including upcoming road closures. Mr. Yazbec also reviewed planned asphalt work for Woodend Rd. Finally, he noted that soccer will start this weekend. Councilmember Stites noted that there may need to be a sign at 98th & Riverview about the Kansas Ave. construction.

COUNCIL AND MAYOR COMMENTS

Councilmember Crider updated those in attendance on the condition of his son. He also thanked Mayor McTaggart for the night's proclamation. Finally, Councilmember Crider announced he will be resigning from his position after the April 11 meeting due to a recent move he will be making with his family.

Councilmember Adams thanked Councilmember Crider for his service to the City. He had questions regarding an address along S. 4th St. that has a sign stating it is "mobile home friendly." Staff assured the Councilmember that the space allows for manufactured homes and that the seller is aware of this fact. Councilmember Adams noted some possible conflicts of interest regarding staffing at the Cemetery which he would like reviewed. Finally, he suggested staff review the CASA program and the City's role in supporting it.

Councilmember Gillam noted it was an honor to serve with Councilmember Crider. He asked about the status of items related to the industrial park. Mr. Webb reviewed pending expansions and developments for businesses in that area.



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Councilmember Shriver stated she is proud that Edwardsville is taking part in Autism Awareness month. She also thanked Councilmember Crider for his service to the community.

Councilmember Stites thanked Councilmember Crider for his time on the Council and wished him luck in the future.

Mayor McTaggart wished Councilmember Crider luck in the next stage of his life. He noted that the guidelines on replacement will need to be discussed at the next meeting.

ADJOURNMENT

The meeting was adjourned at 8:52 pm

Zachary Daniel

City Clerk