



## CITY COUNCIL MEETING MINUTES

May 23, 2016

7:00 pm

The following councilmembers were present with Mayor John McTaggart presiding:

Jason Gillam      Chuck Adams  
Margaret Shriver      Chuck Stites  
Garrett Mellott

The following staff members were present:

- Michael Webb, City Manager
- Mark Mathies, Police Chief
- Sid Mitchell, Police Captain
- Tim Whitham, Fire Chief
- Michelle Bounds, City Treasurer
- Zack Daniel, Assistant to the City Manager/City Clerk

### **APPROVE MINUTES OF MAY 9, 2016**

Councilmember Adams made the motion to approve the minutes. Councilmember Mellott seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **STATEMENT OF BILLS PAID \$129,252.99**

Councilmember Shriver made the motion to approve the statement of bills paid. Councilmember Stites seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **REQUESTS OR COMMENTS FROM THE PUBLIC**

There were no requests or comments from the public.

### **CONSIDER A MOTION TO RECESS INTO EXECUTIVE SESSION IN ACCORDANCE WITH K.S.A 75-4319(B)(2) REGARDING CONSULTATION WITH THE CITY ATTORNEY FOR MATTERS WHICH WOULD BE DEEMED PRIVILEGED IN THE ATTORNEY-CLIENT RELATIONSHIP AND WITH K.S.A. 75-4319(B)(6) REGARDING PRELIMINARY DISCUSSIONS RELATING TO THE ACQUISITION OF REAL PROPERTY**

Councilmember Adams made the motion to recess into executive session to discuss matters relating to attorney-client relationship and the acquisition of real property not to return until 7:45 p.m. Councilmember Mellott seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

At 7:45, the City Council returned. Councilmember Mellott made the motion to close executive session. Councilmember Gillam seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously. No action was taken as a result of the executive session.

### **CONSIDER RESOLUTION 2016-11 REGARDING SETTING A PUBLIC HEARING FOR THE CREATION OF A TAX INCREMENT FINANCING DISTRICT**

City Manager Michael Webb provided a summary of this item and its history to this point. The City has received an application from the Compass Commodity Group III, LLC for the creation of a redevelopment district encompassing 323 and 325 North 110<sup>th</sup> St. This is approximately 27



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acres. All of the necessary information has been provided. At some point in the future there will be a development agreement from this group for the City Council to consider that will outline what will be included and any potential public incentives. Mr. Webb then introduced Dotty Riley from Kutak Rock to provide more details. Ms. Riley noted that the current resolution includes a section that concedes the area of the proposed district is currently found to be “blighted”. After discussion, it was agreed to remove this section and consider the blight study as part of the proposed public hearing.

Councilmember Adams made the motion to adopt Resolution 2016-11, with section 5 of the resolution stricken until the blight study is considered, and setting a public hearing for the creation of a tax increment financing district for July 27, 2016. Councilmember Stites seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously.

### **REVIEW CITY COUNCIL GOALS AND SUCCESS FACTORS IN RELATION TO DEPARTMENTAL MISSION STATEMENTS FOR PREPARATION OF THE 2017 BUDGET**

Assistant to the City Manager/City Clerk Zack Daniel introduced the item stating that this discussion would primarily be about the purpose and presentation of the 2017 Annual Budget rather than a report on departmental funds and financial position. Mr. Daniel reviewed the City’s vision statement, which was developed by the City Council at last year’s strategic planning session. He also reviewed the departmental mission statement and noted that the budget document would help clearly link the tactics and activity of departments with the vision for the City that the Council developed. Mr. Daniel also highlighted a sample of this format, which color-coded the goals of the Edwardsville Fire Department to the critical success factors identified by the City Council. Mayor McTaggart noted that this document will help both the elected officials and Edwardsville residents have a clearer understanding of City activity and how it relates to a larger vision for the City. There was no action to be taken on this item.

### **ADVISORY REPORTS**

#### **CITY MANAGER**

Mr. Webb stated that a report on the City’s most recent audit will be provided at the next City Council meeting. He also reminded the Council that the regional assembly for MARC is June 9 and to let staff know if they can attend. Mr. Webb noted City offices will be closed next Monday for Memorial Day. Finally, he provided an update on the Kansas Ave. road project and the ongoing search for a Public Works Director.

Mr. Daniel gave a report on the City-Wide Clean Up which occurred over the weekend. There were 117 individual addresses recorded, with many logging multiple visits. The estimated total trips were 150-175. To date, 873 lbs. of electronic waste collected, with two more Gaylord boxes still to be delivered and weighed. A tonnage report for the 40-yard roll off Deffenbaugh Dumpsters and Advantage Metals scrap dumpsters will be provided when available. Mr. Daniel extended a special thanks to the Fire Department for their help during the event. Councilmember Stites inquired on if the excess funds received from the scrap metal can be donated to the family



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of Det. Lancaster. Mr. Webb indicated that he doesn't foresee and issue, and will provide an update on that amount when it becomes available.

### **CHIEFS (POLICE & FIRE)**

Police Chief Mathies provided updates on the ongoing investigation related to the incident over the weekend where a vehicle struck the side of an apartment complex. He also provided an update on open positions being filled in the department as well as training requirements for new employees.

Chief Whitham provided an update on the kitchen remodel recently completed in the Fire Department.

*Public Works comments were covered during the City Manager's comments. The City Attorney was not present at this meeting.*

### **COUNCIL AND MAYOR COMMENTS**

Councilmember Adams thanked all the staff for their efforts during the clean-up day and noted that every department in the City was represented. He also stated he will not be able to make the MARC banquet.

Councilmember Gillam also congratulated everyone on the successful clean-up day. He asked that department heads be aware of recent DOL decisions. Mr. Webb noted that the City currently does not have staffing issues related to this, but it will be continued to be monitored.

Councilmember Mellott echoed the statements on the clean-up day. He also thanked Chief Mathies for the speed meter along K-32.

Councilmember Shriver thanked everyone involved in the clean-up. She also noted she recently had a chance meeting with former Public Works Director Peter Yazbec in his new capacity as an officer and stated he was very happy in his position.

Councilmember Stites asked for a progress report for streaming City Council meetings and inquired when the install for the new sound system would be completed. Councilmember Stites also asked when the re-plat item recently discussed at the Planning Commission would be brought to City Council, which Mr. Webb indicated would be June 13, 2016. To close, Councilmember Stites asked for details on the upcoming discussions regarding the Quiet Zone.

Mayor McTaggart echoed the Council's earlier statement on the City-Wide Clean Up and noted he was able to personally thank the EFD staff. He then asked for a future update on the futsal courts.

### **ADJOURNMENT**

The meeting was adjourned at 8:42 pm

Zachary Daniel

City Clerk