



CITY COUNCIL MEETING MINUTES

August 8, 2016

7:00 pm

The following councilmembers were present with Mayor John McTaggart presiding:

Garrett Mellott Jason Gillam
Margaret Shriver Chuck Adams

The following staff members were present:

- Michael Webb, City Manager
- Mark Mathies, Police Chief
- Tim Whitham, Fire Chief
- Tony Burr, EMS Supervisor
- David Duckers, City Attorney
- Michelle Bounds, City Treasurer
- Zack Daniel, Assistant to the City Manager/City Clerk

APPROVE MINUTES OF JULY 25, 2016

Councilmember Mellott made the motion to approve minutes of July 25, 2016. Councilmember Shriver seconded. Mayor McTaggart requested a roll call vote, which passed 3-0, with Councilmember Gillam abstaining.

STATEMENT OF BILLS PAID \$180,611.43

Councilmember Gillam made the motion to approve the statements of bills paid. Councilmember Adams seconded the motion. Mayor McTaggart requested a roll call vote, which passed unanimously (*unanimous votes are counted as 4-0 this evening, due to the absence of Councilmember Stites*).

REQUESTS OR COMMENTS FROM THE PUBLIC

There were no requests or comments from the public.

CONSIDER SETTING THE MAXIMUM FISCAL YEAR BUDGET AND CALLING FOR A PUBLIC HEARING ON THE AUGUST 22, 2016 AGENDA

City Manager Michael Webb presented this topic. He reminded the group that the purpose of this discussion is to set the maximum spending authority for the City and that the approved budget could be less than that amount. Mr. Webb moved on to General Fund revenues, which have been amended since the last workshop. Specifically, estimated 2016 revenues have gone up due to PILOT payments that have been identified and incorporated into the budget. Councilmember Gillam asked if the property tax revenues had been verified, which Mr. Webb confirmed that they have been and their low level is due to recent BOTA orders related to buildings in the industrial park. Mr. Webb also noted that there are procedures being pursued so the City is notified of these significant changes in the future. Mr. Webb then went over the three major areas of the budget; Administration, Public Safety, and Public Works & Parks. Significant items discussed included the search to fill the Public Works Director and capital items such as court renovations and construction of a covered parking area for the Police Department. Overall, Mr. Webb noted there is approximately a 4.7% increase in expenditures in 2017. At this point, the ending cash balance for the City would be at \$503,600 as compared to \$674,371, which is below



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the preferred reserved amount per the City's budget policy. There also may be items that will be included in the budget that could be deferred as needed.

Key budget items that are currently funded are pay adjustments for full-time staff, addition of fire/EMS personnel, replacement of police vehicles, renovations to City Hall, and a new telephony system. Items that may be deferred acquisitions include the covered parking for PD, a medication dispenser for EMS, replacement of a Public Works vehicle, and an articulated right-of-way boom mower. Mr. Webb then reviewed the budget reductions from the last time these figures were presented. Mr. Webb then moved onto to summaries of the debt service and special sales tax funds, both of which are proposed to see an increase in ending cash balance. The sales tax budget includes items for Fire/EMS, street maintenance, and a Master Plan for Parks and Recreation. There is also the possibility of adding an additional EMS supervisory vehicle and the previously mentioned medication dispenser to the sales tax budget. He also mentioned that there was potential grant funding for some of the items included. At this point, there was discussion regarding holding future workshops for capital planning.

Mr. Webb noted that the budget as presented has no mill levy changes from 2016. He then presented two other scenarios, one that included a half mill increase for debt service, the other a whole mill increase (half for debt service and half for the General Fund). Mr. Webb discussed some of the other implications that these changes would have on other funds. Councilmember Gillam noted that if there were mill levy increases, he would prefer that it was related to a tangible items the residents would value. There was also additional discussion on the costs for street projects.

After some additional discussion, Councilmember Adams made the motion to hold a public hearing on August 22, 2016 regarding the notice of budget hearing for the estimated tax rate of 47.367. Councilmember Gillam seconded the motion. Mayor McTaggart requested a roll call vote, which passed 3-1, with Councilmember Mellott dissenting.

CONSIDER RESOLUTION 2016-12 REGARDING AMENDMENTS TO THE EMPLOYEE HANDBOOK

Mr. Webb summarized the weapons-free workplace policy currently included in the Edwardsville Employee Handbook. Due to changes at the state level allowing public employees to conceal carry handguns, a change in the handbook was necessary. Mr. Webb outlined the proposed changes. Essentially, it is the employee's responsibility to abide by the law and that the City will not be responsible for any accident or injury due to an employee electing to conceal carry. Additionally, the City will not be responsible for any lost or stolen property, including handguns, that takes place on City property.

Councilmember Gillam made the motion to adopt Resolution No. 2016-12. Councilmember Adams seconded. Mayor McTaggart requested a roll call vote, which passed unanimously.

ADVISORY REPORTS



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CITY MANAGER

Mr. Webb provided a report on the planning status of the Fall Family Picnic and the Phyllis J. Freeman 5k planned for October 1. Assistant to the City Manager/City Clerk Zack Daniel provided an update on costs associated with lighting the new futsal courts.

CHIEFS (POLICE & FIRE)

Police Chief Mathies stated that no employees have been charged or named in a lawsuit related to certain events surrounding the Department. Direction is also being sought from the Attorney General's Office. He also mentioned some strategic plans related to internal police operations.

Fire Chief noted that EMS Supervisor Tony Burr will find out this weekend at the KEMSA Banquet if he will be named the Kansas EMS Administrator of the Year. He also provided a report on a recent award of materials from Firehouse Subs.

COUNCIL AND MAYOR COMMENTS

Councilmember Shriver asked if the Park closes, which the Police Chief confirmed that it did. However, the gates do not close. She also asked that these items be considered as lighting options are looked at down the line. She also thanked all the staff involved with putting together the budget proposals. Finally, she echoed an earlier comment about capital planning workshops. Her thoughts and prayers also went out to the family who experienced the tragedy at Schlitterbahn.

Councilmember Mellott thanked staff for their efforts putting together the budget. He also thanked Police and Fire for making time to show his grandson around the station.

Councilmember Gillam also offered condolences to the Schwab family. He also thanked staff for the time put into budget preparation. Finally, he asked if there was a way to add to the website a list of registered solicitors in the City.

Councilmember Adams expressed condolences to the Schwab family. He also noted that the budget meetings get better every year. He stated it's important that the City hold the line with regards to property taxes. He also asked that staff review the length of time election signs can be set out.

Mayor McTaggart thanked staff for the budget preparation. He also noted that, at some point, the City will need to revisit the issue of raising the mill levy.

ADJOURNMENT

The meeting was adjourned at 9:18 p.m.

Zachary Daniel

City Clerk