

of all parties. It also provides clarity to the dedication of right-of-way along Richland Ave.

- **Motion:** Councilmember Adams made the motion to approve the Replat/Final Plat for 432 S. 102nd St. and accept the dedicated right-of-way
- **Second:** Councilmember Stites seconded the motion
- **Vote:** Passes 6-0 with the Mayor voting

6. Consider a recommendation of approval from the Planning Commission regarding a Special Use Permit for used automobile sales at 11401 Kaw Dr. and adopting Resolution 2019-04 finalizing the same

- Mr. Knopick provided the background for this item, noting that the proposed business would take the former location of Midwest Auto. He summarized the Planning Commission public hearing and the conditions for approval suggested by staff.
- Mr. Knopick explained that the SUP was required due to new zoning regulations since Midwest Auto first was established.
- Councilmember Adams asked how long the SUP would be active for, which Mr. Knopick noted it is a permanent SUP. Mr. Knopick clarified that the SUP is nontransferable and any new business in that location would need to get a new SUP.
- **Motion:** Councilmember Adams made the motion to approve the SUP for 11401 Kaw Dr. with the staff conditions and adopt Resolution 2019-04 finalizing the same
- **Second:** Councilmember Stites seconded the motion
- **Vote:** Passes 6-0 with the Mayor voting

7. Consider approving and authorizing the City Manager to sign Change Order No. 1 for the 2018 Trail Extension project

- City Manager Michael Webb reviewed this item, summarizing the trail project and noting the change order reflected a minor savings from the approved total cost
- **Motion:** Councilmember Stites made the motion to approve and authorize the City Manager to sign Change Order No. 1 for the 2018 Trail Extension project
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes 5-0

8. Consider authorizing the purchase of upgraded software and associated hardware for the Police Department's existing DigiTicket electronic ticketing solution

- Police Chief Mark Mathies presented this item and demonstrated the current equipment being used.
- Chief Mathies stressed that updates were needed to the current ticketing system, which would increase officer efficiency. He also provided a brief summary on how the new system would be integrated into current processes.
- Assistant City Manager Zack Daniel noted that this was an unfunded item in the 2019 budget but that changes made during the 2018 Budget amendment process freed up about \$15,000 in expenditures out of the Technology Fund. Chief Mathies noted that the original DigiTicket purchase came from the

Technology Fund and City Manager Michael Webb provided additional context to that funding source.

- **Motion:** Councilmember Caiharr made the motion to authorize the purchase of the DigiTicket software in the amount of \$10,473.50
- **Second:** Councilmember Adams seconded the motion
- **Vote:** Passes 5-0

9. Advisory Reports

City Manager – Mr. Webb noted that Katie Ross has started her position as Administrative Specialist for Development Services, primarily assisting the Planning division of City Hall. He also noted that City Hall will be closed Presidents Day.

Police - Summarized recent activity, including a recent drug seizure.

Fire – Chief Whitham provided some details on recent activity.

Public Works – Public Works Director Tammy Snyder was not present as she had been performing snow removal duties. Mr. Webb provided a brief report on ongoing Public Works projects.

10. Council and Mayor Comments

Adams: Councilmember Adams congratulated Assistant City Manager Zack Daniel for his appointment as President of the Chamber of Commerce.

Caiharr: Councilmember Caiharr requested that future public hearing notices be included in social media and newsletter releases.

Mellott: Councilmember Mellott asked about the life-expectancy of the new ticketing software, which Chief Mathies noted the operational system will likely need rotated out in about three years.

Shriver: Councilmember Shriver congratulated Mr. Daniel on his appointment.

Stites: Councilmember Stites asked about the potential demo on 94th St. Mr. Webb provided an update, noting the City is working with all interested parties to ensure the house is removed and that the property is brought into code compliance. Councilmember Stites also brought up trash concerns, which Mr. Webb noted that a litter pickup option for court offenders is being launched this year.

ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Zachary Daniel
City Clerk