



# CPPS Meeting Minutes

June 10, 2020

6:00 p.m.

**Ex Officio:** Chuck Adams      Margaret Shriver  
**Members:** Zachary Estes      Amber Duren      Wayne Snider  
Bonnie Sandburg      Kenny Shaw      Mike Wheeler

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*Note: this meeting took place at the Edwardsville Cemetery and was also attended by the new Public Works Director Dustin Zenger*

**1. Approve minutes of May 13, 2020**

- **Motion:** Board member Estes made the motion to accept the minutes as presented
- **Second:** Board member Fasani seconded the motion
- **Vote:** Passes 6-0

**2. Review Cemetery Activity**

- Assistant City Manager provided the check registry report and activity report from cemetery plot sales. The current balance of the account is \$64,085.92.
- Board President Snider asked is staff has done any of the training offered through Pontem, which Mr. Daniel noted he has not done a training yet but he is familiar with the software.
- **Motion:** Board President Snider made the motion to accept the activity report
- **Second:** Board member Shaw seconded the motion
- **Vote:** Passes 6-0

**3. Consider Community Center and Park Shelter Rental Policy for Summer 2020**

- Assistant City Manager Zack Daniel reviewed this item, noting that the most recent Wyandotte County health orders limits gatherings to 45-people or less if social distancing cannot be maintained. Mr. Daniel noted that it is staff recommendation to continue to follow this guideline and not introduce further restrictions. He also notes there are no limitations on gathering sized currently recommend for Park shelter rentals.
- There was additional discussion on possible future changes to these policies, which will likely be discussed at the end of the summer and cleaning schedule for the Center.
- **Motion:** Board member Wheeler made the motion to accept the staff recommendation regarding rental policies for the Community Center and Park Shelter
- **Second:** Board member Fasani seconded the motion
- **Vote:** Passes 6-0

**4. Review draft Recreational Programming Calendar for Summer 2020**

- Mr. Daniel reviewed draft summer programming schedule that was developed as an alternative to the cancelled baseball season. This included a baseball skills camp, summer movies, adult exercise programming, and an arts and crafts extension program.
- Park Supervisor Mike Martin provided additional details on the baseball skills camp, which will include three communities and three different age groups. Age groups

would rotate around the communities and the program would culminate in a skills competition.

- The skills camp would be offered for free
- **Motion:** Board President Snider made the motion to accept the draft summer programming schedule
- **Second:** Board VP Duren seconded the motion
- **Vote:** Passes 6-0

**5. Review potential dates for 2020 City-Wide Clean Up**

- Mr. Daniel reviewed the proposed date of October 3, 2020, which would avoid summer heat. Mr. Daniel noted that he will come back to the group later on regarding the appropriate number of containers for the event.
- **Motion:** Board President Snider made the motion to hold the 2020 City-Wide Clean Up on October 3, 2020
- **Second:** Board VP Duren seconded the motion
- **Vote:** Passes 6-0

**6. Perform Edwardsville Cemetery walk-through to assist in development of maintenance schedule for the site.**

- The CPPS Board, minus Bonnie Sandburg, then performed a walk-through of the cemetery and discussed the maintenance schedule related to pickup of stray materials. Additional discussion was held and a consensus was came to not pass on repair costs for headstones to the families of the deceased. The group also came to the consensus to move forward with taking down the fence that lined the west side of the cemetery and to explore possible alternatives for marking this border. Additionally, the group came to the consensus to direct staff to tear out the vegetation in the center planter and to explore options for new plantings in this area.
- No formal action was taken as a result of this walkthrough.

Seeing no further discussion, President Snider adjourned the meeting.

**ADJOURNMENT**

The meeting was adjourned at 7:44 p.m.  
Zachary Daniel  
City Clerk