

**ORDINANCE NO. 982**

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF EDWARDSVILLE, KANSAS ("CODE") CHAPTER 9 – PERSONNEL AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE**

**WHEREAS**, the City operates under the Council-Manager form of government; and

**WHEREAS**, chapter 9 of the code of the City of Edwardsville, Kansas outlines the duties of certain administrative personnel; and

**WHEREAS**, through the natural process of conducting business, the duties of the City's administrative staff have advanced to encompass a variety of areas and fields;

**NOW, THEREFORE, BE IT ORDAINED** by the Governing Body of the City of Edwardsville, Kansas:

**Section 1.** Section 9.01.001 of the Code of the City of Edwardsville, Kansas is hereby deleted in its entirety and amended to read as follows:

**Employee Handbook**

There is hereby incorporated by reference for the purposes of establishing employee personnel rules and regulations the document entitled "The City of Edwardsville Employee Handbook."; most recent edition. All employees of the city shall be required to acknowledge such rules and regulations as may be deemed necessary at the time of hire.

**Section 2.** Section 9.02.003 is hereby deleted in its entirety.

**Section 3.** Section 9.02.004 is hereby deleted in its entirety and amended to read as follows:

**Removal, suspension, or placement on administrative leave**

- (a) A majority of all members-elect of the governing body may remove any appointed officer.
- (b) For good cause, a majority of all members-elect of the governing body may suspend at any time any appointed officer.

**Section 4.** Section 9.02.005 through section 9.02.007 is hereby deleted in its entirety and amended to read as follows

**Vacancies and temporary appointments**

Whenever a vacancy occurs in any appointive office for whatever reason, the vacancy shall be filled by the mayor, by and with the consent of the City Council. In the absence of any appointed city officer the mayor may appoint someone in their absence until the next regular council meeting. At that time, the mayor, with the consent of the council,

may appoint someone to act in the absence of the officer at a salary determined by the council by motion, not to exceed that salary established for the current party in that position. This salary may be on a prorated or hourly basis for the time worked

**Section 5.** Section 9.02.010 through section 9.02.050 is hereby deleted in its entirety.

**Section 6.** Section 9.02.081 of the Code of the City of Edwardsville, Kansas is hereby deleted in its entirety and amended to read as follows:

### **Division 3. City Manager**

#### **Position created**

There is hereby created the position of city manager who shall be under the general supervision of the governing body. The city manager will be appointed by the Mayor with the consent of the city council. The city manager may resign or be discharged or terminated in accordance with and in the manner set out in his or her contract with the city. The city manager will be appointed solely on the basis of his or her qualifications and abilities.

**Section 7.** Section 9.02.083 through section 9.03.076 of the Code of the City of Edwardsville, Kansas is hereby deleted in its entirety and amended to read as follows:

#### **General Responsibilities of the city manager**

The city manager shall

- (a) Provide executive management of the departments and services of the city;
- (b) Prepares and submits the annual budget to the governing body and keep the governing body advised as to the financial condition and needs of the city;
- (c) Have authority to sign contracts related to the daily operations of the City in amounts up to the amount provided in the City's adopted financial policy;
- (d) Make such recommendations to the governing body as are deemed necessary for effective administration of all city services;
- (e) Appoint and remove all heads of departments and all subordinate officers of the city; and
- (f) Perform such other duties as may be required by law or ordinance

#### **Orders from governing body and reports to governing body**

It shall be the general practice of the governing body to issue all orders and directives to all city officers and departments and receive reports and communications therefrom through the office of the city manager.

#### **Salary**

The city manager shall receive a salary to be fixed by the governing body.

**Employees**

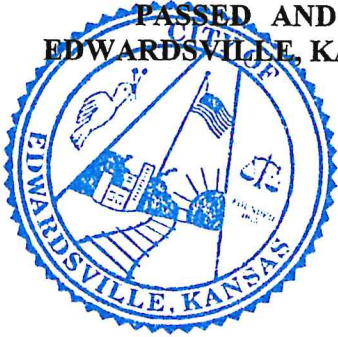
The affairs of the city shall be administered by the employees of such administrative divisions as may be established by the city manager. All employees shall be appointed by the city manager except as otherwise provided by state law or other city ordinances.

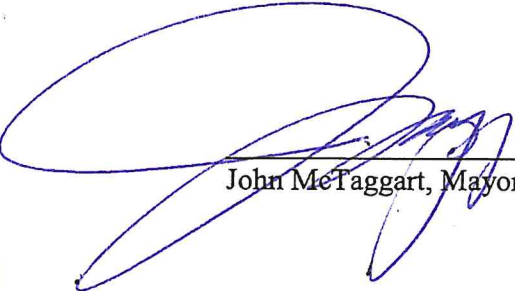
**Section 8.** Appropriate numbers to articles, sections and other subdivisions to be inserted in the code and, where necessary to accommodate new material, change existing article or section or other subdivision numbers shall be made in accordance with Section 1.01.008 of the Code of the City of Edwardsville.

**Section 9.** Repealing all other ordinances or parts of ordinances in conflict with the provisions of this ordinance.

**Section 10.** This Ordinance shall take effect and be in force from and after its passage and publication as required by law.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE, KANSAS ON THIS 8<sup>th</sup> DAY OF MAY, 2017.**

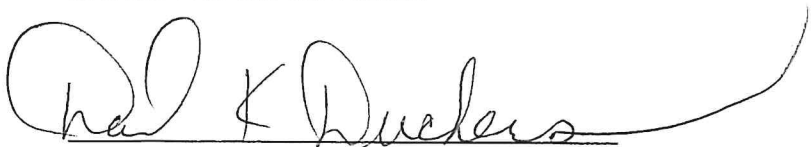


  
\_\_\_\_\_  
John McTaggart, Mayor

ATTEST:

  
\_\_\_\_\_  
Zack Daniel, Assistant City Manager / City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
David K. Duckers, City Attorney

NOTICE

**PROOF OF PUBLICATION**

**SUMMARY OF  
ORDINANCE NO. 982**

On May 8, 2017, the City Council of Edwardsville, Kansas, adopted Ordinance No. 982 amending the code of the City of Edwardsville, Kansas ("code") Chapter 9 - Personnel and repealing all other ordinances or parts of ordinances in conflict with the provisions of this ordinance. A complete copy of this ordinance may be obtained or viewed free of charge at the office of the City Clerk at Edwardsville City Hall, 690 S. 4th St. Edwardsville, Kansas or accessed at [www.edwardsvilleks.org](http://www.edwardsvilleks.org). This summary certified by David K. Duckers, City Attorney.

**CITY ATTORNEY**

**CERTIFICATION  
AS TO ORDINANCE SUMMARY**

As City Attorney for the City of Edwardsville, Kansas (the "City"), I hereby certify that the attached summary of Ordinance No. 982 passed on May 8, 2017 is legally accurate and sufficient for the purpose of complying with the requirements of K.S.A. 12-3007(b), as amended.  
Dated: May 8, 2017.



David K. Duckers  
City Attorney of the City of Edwardsville, Kansas  
(First published 5-11-17)  
1t-The Wyandotte Echo-5-11-17

State of Kansas, Wyandotte County, ss:  
**Roberta M. Peterson**, of lawful age, being duly sworn, says that she is the **PUBLISHER** of **The Wyandotte Echo**, a weekly newspaper, owned and operated by **M.R.P.P. Inc.**, printed and published in the city of Kansas City, Wyandotte County, State of Kansas, which said newspaper has a general circulation and has been admitted to the mails as second class matter in said county, and has been published therein during a period of more than five years prior to the first publication of the legal notice hereto annexed; that affiant, of her own knowledge, knows that the printed notice was published each and every issue of **The Wyandotte Echo** for 1 consecutive week(s) as follows:


1<sup>st</sup> Publication was made on: May 11, 2017

2<sup>nd</sup> Publication was made on: \_\_\_\_\_

3<sup>rd</sup> Publication was made on: \_\_\_\_\_

4<sup>th</sup> Publication was made on: \_\_\_\_\_

Printer Fees: \$ 21.00

  
SUBSCRIBED AND SWORN TO before me this:

11<sup>th</sup> day of May, 2017

Notary Public: 

NOTARY PUBLIC  
STATE OF KANSAS  
SHERI R. LYNN  
MY APPT. EXPIRES 6/18/19