



City Council Meeting Agenda

April 24, 2023
6:00 p.m.

Mayor: Carolyn Caiharr
Councilmember: Chuck Adams Mark Bishop Garrett Mellott
Greg Scott Margaret Shriver

Please stand for the **Pledge of Allegiance**

Call meeting to order and consideration of the evening's agenda

1. Requests or Comments from the public
(As a courtesy to your fellow citizens, please try to limit your comments to three minutes)

Consent Agenda Items

2. Consider approval of consent agenda items
 - a. Approve minutes of April 10, 2023
 - b. Statement of Bills paid \$311,578.18

Cemetery, Parks, and Public Spaces (CPPS) Board Items

3. Consider the following recommendations from the Edwardsville CPPS Board
 - a. Consider a motion to recess into Executive Session pursuant to K.S.A. 75-4319(b)(6) for the preliminary discussion of the acquisition of real property related to the Historic Cemetery restoration project
4. Consider Ordinance No. 1066 authorizing the issuance of taxable Industrial Revenue Bonds for the CIMI III, LLC project
5. Hear presentation regarding the Quarter 1 Budget Review for 2023
6. Consider a motion to recess into Executive Session pursuant to K.S.A. 75-4319(b)(6) for the preliminary discussion of the acquisition of real property related to Public Works facilities
7. Consider a motion to recess into Executive Session pursuant to K.S.A. 75-4319(b)(2) for consultation with the City Attorney which would be deemed privileged in the attorney-client relationship concerning a matter of potential litigation
8. Conduct review of City Manager recruitment processes and consider potential selection of a search firm
9. City Manager Report
10. Council and Mayor Comments



City Council Meeting Minutes

April, 10, 2023
6:00 p.m.

Mayor: Carolyn Caiharr
Councilmember Chuck Adams Mark Bishop Garrett Mellott
Greg Scott Margaret Shriver

1. Consider adoption of the proposed agenda

- The City Manager raised the idea of removing this item as a formal action item. His suggestion was that, prior to the beginning of the regular agenda, the Mayor ask the City Council if they were any requested amendments to the agenda (such as if a Consent Agenda item should be pulled out for discussion or if an item should be removed entirely). If there were suggested edits, they would be formalized via a motion/vote.
- The governing body was generally comfortable with this recommendation and no formal action was taken on this agenda item. Future agendas will reflect this change.

2. Requests or Comments from the public

- No public comments were offered.

3. Consider approval of consent agenda items

a) Approve minutes of March 27, 2023

b) Statement of bills paid in the amount of \$250,695.15

- **Motion:** Councilmember Mellott made the motion to approve the consent agenda
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes, 5-0, with Councilmember Bishop abstaining

4. Consider Resolution 2023-02 adopting a City Council Agenda Development Policy – **OLD BUSINESS**

- City Manager Michael Webb reviewed the items attached to the agenda item. He recapped the formation process of the revised agenda development policy included in the attachment.
- Mr. Webb also pointed out the alternative resolution (Option 2), which was a more simplified version, specifically noting the process to add items to the agenda. The process per the alternative resolution, would require a 4/5ths vote to add any item to the agenda.
- **Motion:** Councilmember Adams made the motion to adopt Resolution 2023-02 (Option 2)
- **Second:** Councilmember Bishop seconded the motion
- There was additional discussion regarding executive sessions and the voting thresholds noted in the resolution.
- **Vote:** 5-0

5. Consider Addendum No. 1 related to the construction management contract with Fogel Anderson

- Assistant City Manager Zack Daniel reviewed this item, noting that it was primarily related to the River Front Park redevelopment project.

- The park project is further along than other facilities projects, with design documents having been finalized by Stantec, LLC earlier this year. The next step in this process would be to engage the City's construction management contractors at Fogel Anderson for pre-construction services
- Pre-construction services would include bringing the pre-construction services to a form that could be used for bidding purposes. This would also include updating cost estimates to reflect the phase 1 portion of the project.
- Costs for this addendum would be \$5,000 paid for by the Special Sales Tax
- Mayor Caiharr asked about the usability of the cost estimates depending on the final phase and timing of the project. Mr. Daniel noted that, generally, the estimates will be more valid the closer they are to actual construction. City Manager Michael Webb noted that these estimates also often include escalators and contingencies that would account for delays or inflation.
- **Motion:** Councilmember Adams made the motion to authorize the addendum as presented.
- **Second:** Councilmember Mellott seconded the motion
- **Vote:** Passes, 5-0

6. City Manager Report

- City Manager Michael Webb gave an update on the silent crossing project, providing an update on the timeline for completion. He also provided an update on the Evergy variance process, which the company is no longer pursuing at this time. There was also an update on 98th St. construction review.
- Assistant City Manager Zack Daniel provided some context related to online City Council viewings. There was additional discussion on the planned clean up events in May.
- Fire Chief Whitham provided departmental updates, including upcoming initiatives to provide smoke detectors to residents.

7. Council and Mayor Comments

Councilmember Bishop noted how impressed he was with the EFD's recent response to a fatality fire on his street. He also remarked on how young the department was. He noted he'd like to see pay be addressed in the upcoming budget to increase retention in the Fire Department to hold onto experienced personnel for longer so they can continue to teach the younger employees.

Councilmember Mellott noted he was looking forward to the silent crossing project coming to an end. He also requested that the recent purchase of property north of the railroad be addressed at the next CPPS Board meeting so the group can start to put together concepts for development of that site as a public space. He asked for an update on the search for an Accounting Manager, which Mr. Webb noted that interviews were ongoing. He also voiced his support for the City to endorse recently proposed state legislation related to stalled trains at crossings.

Councilmember Scott noted that there were a few streetlights out on 110th St. Staff noted they would follow up on getting those repaired. There was additional discussion on the contracting for that work. He also raised the utility work being done around 4th & K-32, which staff noted was related to a new culvert. City staff will be reaching out related to that work to make sure traffic is not interrupted. He also asked if a report could be given regarding the Health Council meeting. Assistant City Manager Zack Daniel provided a general recap of the work being done and noted that he would request a report on activity.

Councilmember Scott stressed that he felt official action needed to be taken regarding the search for a new City Manager with Mr. Webb's pending retirement. He asked what an estimated cost would be for a search firm for this position, which Mr. Webb estimated at between \$30,000 and \$50,000. Councilmember Scott noted he felt there were strong internal candidates that should be considered as well. Councilmember Scott then noted that he felt that agenda development process was not broken prior to the discussion on a new procedure.

Councilmember Shriver brought up different strategies for getting the word out on City initiatives. There was discussion about the City-Wide Clean Up and the services that will be provided on that day.

Mayor Caiharr raised the idea of a 'yard of the season' contest to encourage general upkeep of neighborhoods. She also noted the Kentucky Derby Party upcoming in Bonner Springs that would benefit Vaughn Trent and asked that the City help raise awareness. She also requested that if work is to be done along 110th St. that trucks stay off of City sidewalks.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Zachary Daniel
City Clerk

ITEM #2b

TO: MAYOR & CITY COUNCIL
FROM: ZACK DANIEL, ASSISTANT CITY MANAGER
DATE: APRIL 24, 2023
SUBJECT: STATEMENT OF BILLS PAID

FOR YOUR REVIEW

Review the statement of bills paid for the reported period.

RECOMMENDATION

City Council to approve the Statement of Bills as submitted in amount of \$311,578.18

FINANCIAL IMPACT

The total of the Statement of Bills is as follows:

General	\$ 114,752.44
Cash Bond	\$ 6,350.00
General Obligation Bond	\$ 40,950.00
Pre-Authorized Payments	\$ 113,495.97
Payroll Pre-Authorized Payments	\$ 36,029.77
Total	\$ 311,578.18

Check Register Report

04/07 thru 04/20

Date: 04/20/2023

Time: 4:00 pm

City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING Checks								
154865	04/10/23	Printed			BO01	BOARD OF PUBLIC UTILITIES	BPU WATER BILLS	689.83
154867	04/10/23	Printed			OF01	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES	358.79
154868	04/10/23	Printed			KC23	PLEX CAPITAL LLC	JANITORIAL SERVICE CONTRACT	1,912.00
154869	04/10/23	Printed			TI02	SPECTRUM BUSINESS	INTERNET SERVICE	239.98
154870	04/10/23	Printed			UN18	SUMNERONE	CONTRACT PRINTER CHARGES	927.31
154871	04/10/23	Printed			UN31	UNIFIRST	JANITORIAL OFFICE SUPPLIES	278.32
154872	04/10/23	Printed			KPL0	EVERGY	EVERGY ENERGY BILLS	6,946.52
154873	04/10/23	Printed			MA07	MARC	TOWNE CENTER CONNECTOR FEES	8,440.00
154874	04/20/23	Printed			AB04	ABOGADOS PARKER & PARKER	DANIEL PARKER (JUDGE PRO TEM 04/06/2023)	1,125.00
154875	04/20/23	Printed			AT&TC	AVAYA INC	AVAYA CONTRACT RENEWAL	965.26
154876	04/20/23	Printed			BH01	BHC RHODES CIVIL ENGINEERS	PROFESSIONAL SERV. NOV-DEC22 PROJECT 030640.00.01	92.50
154877	04/20/23	Printed			BH01	BHC RHODES CIVIL ENGINEERS	HISTORIC CEMETERY SURVEYING AND REPLAT	10,762.50
154878	04/20/23	Printed			BH02	BHS TELECOM INC	NEW PHONE & VOICE MAIL REPAIR	610.00
154879	04/20/23	Printed			CO13	CONRAD FIRE EQUIPMENT, INC.	NEW EQUIPMENT FIRE DEPT & TRUC	971.49
154880	04/20/23	Printed			SU22	CONSOLIDATE COMMUNICATIONS	CITY LANDLINE PHONE SERVICES	1,128.61
154881	04/20/23	Printed			CO63	CORPORATE HEALTH- KU MEDWEST	KNARD & STEIN SCREENING	806.00
154882	04/20/23	Printed			RE43	DELLEN MANUFACTURING CO	OVERHEAD DOOR REPAIRS	1,510.00
154883	04/20/23	Printed			KCPL	EVERGY	EVERGY ENERGY BILLS	26.02
154884	04/20/23	Printed			FP02	FRANCOTYP-POSTALIA, INC	POSTAGE METER RENEWAL	156.00
154885	04/20/23	Printed			HE43	HEIMAN FIRE EQUIPMENT	GLOVE BOX HOLDERS AMBULANCE	209.24
154886	04/20/23	Printed			JI01	JIMS LOCK & SAFE SERVICE INC	LOCK RECODING	160.00
154887	04/20/23	Printed			KMIT	KANSAS MUNICIPAL INSURANCE TR	WORKMANS COMP FEES	2,124.00
154888	04/20/23	Printed			NA29	NATIONAL SIGN COMPANY INC	STREET SIGNAGE	689.00
154889	04/20/23	Printed			NE35	NETSTANDARD INC	MIGRATION, ANTI-VIRUS, 365, PROOF	1,785.25
154890	04/20/23	Printed			NY01	NYP CPA, LLC	PAYROLL MAPPING (FY22)	682.50
154891	04/20/23	Printed			OM05	OMNI BILLING	MARCH 2023 RECEIPTS	1,404.42
154892	04/20/23	Printed			SU31	SUPREME GREEN LANDWORKS, LLC	CITY MOWING VARIOUS AREAS	3,812.00
154893	04/20/23	Printed			UN21	UNIFIED GOVERNMENT OF WYAN CTY	SEWER SERVICES MARCH 2023	26,592.34
154894	04/20/23	Printed			WY09	UNIFIED TREASURER	MARCH 2023 BOOKING FEES	13,803.75
154895	04/20/23	Printed			UN31	UNIFIRST	OFFICE SUPPLIES JANITORIALS	248.44
154896	04/20/23	Printed			VE04	VERIZON WIRELESS	VERIZON WIRELESS PHONE BILL	2,097.29
154897	04/20/23	Printed			WE01	WEIS AMERICAN FIRE EQUIPMEN	TANK AND PUMP FOR PARKS ATV	9,450.00
154898	04/20/23	Printed			FL04	WEX BANK	CITY FUEL COST	7,932.48
154899	04/20/23	Printed			WI42	WIRENUTS LLC	COMMUNITY CENTER CAMERAS	110.00
154900	04/20/23	Printed			ZO01	ZOLL MEDICAL CORP	SERVICE CONTRACT	5,705.60

Total Checks: 35

Checks Total (excluding void checks):

114,752.44

Total Payments: 35

Bank Total (excluding void checks):

114,752.44

Check Register Report

04/07 thru 04/20

Date: 04/20/2023

Time: 4:00 pm

Page: 2

City of Edwardsville

BANK: BANK MIDWEST CASH BOND

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST CASH BOND Checks								
1862	04/12/23	Printed			HA69	NAKIA HAMILTON	BOND REFUNDED TICKET #77978	500.00
1864	04/20/23	Printed			CI19	CITY OF EDWARDSVILLE, KANSAS	BOND APPLIED TICKET #63638	3,662.00
1865	04/20/23	Printed			GL07	AMANDA GLEASON	BOND REFUNDED TICKET #45371AA	168.00
1866	04/20/23	Printed			KE22	MALAKHI KENNON	BOND REFUNDED TICKET #81505	155.00
1867	04/20/23	Printed			PE27	BRAYDEN PEARCE	BOND REFUNDED TICKET #81662	500.00
1868	04/20/23	Printed			RA24	GLENNA RAY	BOND REFUNDED TICKET #70825	250.00
1870	04/20/23	Printed			TI10	DIAMOND TINDER	BOND REFUNDED TICKET #82109	575.00
1878	04/20/23	Printed			RI25	DEVIN RICH	BOND REFUNDED TICKET #41550BB	500.00
1879	04/20/23	Printed			TA15	DANNA TAYLOR	BOND REFUNDED TICKET #76391	40.00
Total Checks: 9						Checks Total (excluding void checks):		6,350.00
Total Payments: 9						Bank Total (excluding void checks):		6,350.00

Check Register Report

04/07 thru 04/20

Date: 04/20/2023

Time: 4:00 pm

Page: 3

City of Edwardsville

BANK: BANK MIDWEST-GO BONDS

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST-GO BONDS Checks

1751	04/10/23	Printed			MA07	MARC	98TH ST CORRIDOR FEES KANSAS AVE TO K-32	40,950.00
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Total Checks: 1

Checks Total (excluding void checks): 40,950.00

Total Payments: 1

Bank Total (excluding void checks): 40,950.00

Check Register Report

04/07 thru 04/20

Date: 04/20/2023

Time: 4:00 pm

Page: 4

City of Edwardsville

BANK: PRE-AUTHORIZED PAYMENTS

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PRE-AUTHORIZED PAYMENTS Checks								
6722	04/20/23	Printed			AT&TC	AVAYA INC	AVAYA OFFICE RENEWAL	941.72
6723	04/20/23	Printed			KS06	KANSAS STATE TREASURER	BOND PAYMENTS (INTEREST)	112,554.25
Total Checks: 2						Checks Total (excluding void checks):		113,495.97
Total Payments: 2						Bank Total (excluding void checks):		113,495.97

Check Register Report

04/07 thru 04/20

Date: 04/20/2023

Time: 4:00 pm

Page: 5

City of Edwardsville

BANK: PAYROLL PRE-AUTHORIZATION

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PAYROLL PRE-AUTHORIZATION Checks								
585	04/20/23	Printed			FOP	FOP LODGE 42	PAYROLL POLICE DUES	135.00
586	04/20/23	Printed			IN24	INTL ASSOC FIRE FIGHTERS #64	PAYROLL FIRE DUES	153.50
587	04/20/23	Printed			KPER	K.P.E.R.S.	KPERS	5,071.97
588	04/20/23	Printed			KP&F	KANSAS POLICE & FIRE	KPF PD & FD PLAN 98 & 99	28,566.40
589	04/20/23	Printed			IC02	MISSION SQARE RETIREMENT	ICMA 457 EE, ER & WEBB CONTRIB	2,102.90

Total Checks: 5	Checks Total (excluding void checks):	36,029.77
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Total Payments: 5	Bank Total (excluding void checks):	36,029.77
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Total Payments: 52	Grand Total (excluding void checks):	311,578.18
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TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
SCOTT ANDERSON, SPECIAL COUNSEL
DATE: APRIL 24, 2023
SUBJECT: IRB ISSUANCE FOR CIMI III PROJECT

RECOMMENDATION

City Council to consider Ordinance No. 1066 authorizing the issuance of taxable Industrial Revenue Bonds (IRBs) for the CIMI, III IRB project.

FINANCIAL IMPACT

Not Applicable

BACKGROUND

CIMI III, LLC is constructing a 6,000 sq. ft commercial/ industrial facility on approximately three acres located at 2781 S. 93rd St. within the Woodend Road TIF district. The applicant CIMI III, LLC (Mike Kincaid) is requesting the issuance of Industrial Revenue Bonds (IRBs) for sales tax exemption for the construction of the project. The IRBs will not authorize any real property tax abatement. In April of 2022, the City Council adopted Resolution 2022-06, affirming its intent to proceed with the issuance of these bonds for sales tax exemption.

Staff recommends that City Council adopt Ordinance No. 1066 authorizing the issuance of taxable Industrial Revenue Bonds for the CIMI III, LLC project.

ORDINANCE NO. 1066

AN ORDINANCE AUTHORIZING THE CITY OF EDWARDSVILLE, KANSAS, TO ISSUE TAXABLE INDUSTRIAL REVENUE BONDS (CIMI III, LLC PROJECT) SERIES 2023, IN AN AGGREGATE MAXIMUM PRINCIPAL AMOUNT NOT TO EXCEED \$2,500,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COST OF A COMMERCIAL PROJECT, AUTHORIZING THE CITY TO ENTER INTO BOND DOCUMENTS, AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS AND THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS.

WHEREAS, the City of Edwardsville, Kansas (the “City”), is authorized pursuant to the provisions of K.S.A. 12-1740 to 12-1749d, inclusive, as amended (the “Act”), to acquire, purchase, construct, install and equip certain commercial and industrial facilities, and to issue industrial revenue bonds for the purpose of paying the cost of such facilities, and to lease such facilities to private persons, firms or corporations; and

WHEREAS, the governing body of the City has heretofore and does now find and determine that it is desirable in order to promote, stimulate and develop the general economic welfare and prosperity of the City and the State of Kansas that the City issue its Taxable Industrial Revenue Bonds (CIMI III, LLC Project) Series 2023, in an aggregate maximum principal amount not to exceed \$2,500,000, for the purpose of acquiring, constructing, improving and equipping a commercial project consisting of an approximately 6,000 square foot commercial building and associated infrastructure improvements, located at 2781 S. 93rd Street, Edwardsville, Kansas (the “Project”), and that the City lease the Project to CIMI III, LLC, a Kansas limited liability company (the “Company”); and

WHEREAS, the governing body of the City further finds and determines that it is necessary and desirable in connection with the issuance of these bonds that the City enter into certain agreements, and that the City take certain other actions and approve the execution of certain other documents as herein provided;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF EDWARDSVILLE, KANSAS, AS FOLLOWS:

Section 1. Authorization for the Acquisition, Purchase, Construction, Installation and Equipping of the Project. The City is hereby authorized to provide for the acquisition, purchase, construction, installation, rehabilitation and equipping of the Project, all in the manner and as more particularly described in the Indenture and the Lease hereinafter authorized.

Section 2. Authorization of and Security for the Bonds. The City is hereby authorized to issue and sell its Industrial Revenue Bonds (CIMI III, LLC Project) Series 2023, in an aggregate maximum principal amount not to exceed \$2,500,000 (the “Bonds”), for the purpose of providing funds to pay the cost of acquiring, purchasing, constructing, installing and equipping the Project. The Bonds shall be issued and secured pursuant to the herein authorized Indenture and shall bear such date, shall mature at such time, shall be in such denominations, shall bear interest at such rates, shall be in such form, shall be subject to redemption and other terms and conditions, and shall be issued in such manner, subject to such provisions, covenants and agreements, as are set forth in the hereafter defined Indenture. The Bonds shall be payable solely out of the rents, revenues and receipts derived by the City from the Project, and the Project and the net earnings derived by the City from the Project shall be pledged and assigned to the hereafter defined Trustee as security for payment of the Bonds as provided in the Indenture.

Section 3. Authorization of Documents. The City is hereby authorized to enter into the following documents, in substantially the forms presented to and reviewed by the Council of the City (copies of which documents, upon execution thereof, shall be filed in the office of the City Clerk), with such changes therein as shall be approved by the officers of the City executing such documents, such officers' signatures thereon being conclusive evidence of their approval thereof:

(a) Trust Indenture dated the date set forth therein (the "Indenture"), between the City and Security Bank of Kansas City (the "Trustee"), pursuant to which the Bonds shall be issued and the City shall pledge the Project and assign the rents, revenues and receipts received pursuant to the hereafter defined Lease to the Trustee for the benefit of and security of the holder of the Bonds upon the terms and conditions as set forth in said form of Indenture;

(b) Base Lease Agreement dated the date set forth therein (the "Base Lease"), between the Company and the City, under which the City will lease the Project site from the Company;

(c) Lease Agreement dated the date set forth therein (the "Lease"), between the City and the Company, under which the City will agree to use the proceeds derived from the sale of the Bonds for the purpose of acquiring, purchasing, constructing, installing and equipping the Project and to sublease the Project to the Company, and the Company will agree to make payments in amounts sufficient to provide for the payment of the principal of, redemption premium, if any, and interest on the Bonds as the same become due; and

(d) Bond Purchase Agreement dated the date set forth therein (the "Bond Purchase Agreement"), between the City and the Company, as Purchaser.

Section 4. Execution of Bond and Documents. The Mayor of the City is hereby authorized and directed to execute the Bonds and to deliver the Bonds to the Trustee for authentication for and on behalf of and as the act and deed of the City in the manner provided in the Indenture. The Mayor of the City is hereby authorized and directed to execute the Indenture, the Base Lease, the Lease, the Bond Purchase Agreement, and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance, for and on behalf of and as the act and deed of the City. The City Clerk of the City is hereby authorized and directed to attest to and affix the seal of the City to the Bonds, the Indenture, the Base Lease, the Lease, the Bond Purchase Agreement, and such other documents, certificates and instruments as may be necessary.

Section 5. Further Authority. The City shall, and the officers, employees and agents of the City are hereby authorized and directed to, take such action, expend such funds and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Ordinance and to carry out, comply with and perform the duties of the City with respect to the Bonds, the Indenture, the Base Lease, the Lease and the Bond Purchase Agreement.

Section 6. Effective Date. This Ordinance shall take effect and be in force from and after its passage, approval and publication in summary form in the official City newspaper.

PASSED by the Governing Body of the City of Edwardsville, Kansas, this 24th day of April, 2023.

Carolyn Caiharr, Mayor

[SEAL]

ATTEST:

Zachary Daniel
Assistant City Manager/City Clerk

Approved as to form:

Scott W. Anderson, Bond Counsel

**TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
DATE: APRIL 24, 2023
SUBJECT: CITY MANAGER SELECTION PROCESS**

RECOMMENDATION

City Council to conduct review of City Manager recruitment processes and consider potential selection of a search firm.

FINANCIAL IMPACT

TBD

BACKGROUND

Mayor Caiharr has reached out to several search firms who specialize in municipal manager recruitment processes, which have been distributed to the City Council. The City Manager also has provided a list of firms to the Mayor for consideration and outreach. If additional responses are received prior to the Council meeting, those will be distributed to the City Council.

Staff supports a discussion of the recruitment process for Edwardsville's next City Manager and review of search firm proposals. Upon completion of discussions, the City Council may wish to entertain a motion to consider selection of a specific firm and engage any contract negotiations or have one or more firms appear before the Council at its next meeting for consideration.

CITY COUNCIL MEETING – APRIL 24, 2023

CITY MANAGER REPORT

ADMINISTRATION

- Working with the Police Department, the City has launched an online reporting form for potential codes violations. Links to this form have been shared through the City's traditional means.
- Assistant City Manager Zack Daniel participating in the Unified Government Solid Waste Management Committee, reviewing the 2022 update to the County-Wide Solid Waste Management Plan.
- The Quiet Zone project completion has been delayed due to 260 ft. of fence not installed as required by the original plans. The UG is working with its contractor to resolve this issue.
- It is expected that the structure at 111 S. 4th St. will be vacated by the end of the month. The City is issuing an RFP for demolition services for review at the May 22 meeting.

FIRE DEPARTMENT/EMS

- Fire Chief Whitham and EFD staff were deployed to Washington County in Haddam, KS, assisting with the Wildland Taskforce in containing grassfires in the area. No loss of life was reported, but over 1,700 acres were impacted.
- EFD sponsored a Driver Operator National Certification Program that took place at Edwardsville City Hall the week of April 17. Four EFD staff members participated.
- The RMS system updates are still being worked on with an implementation date expected in June.

POLICE DEPARTMENT

- Police Officer Kyle McCullough was selected as the Officer of the Quarter for Quarter 1 of 2023. EPD and the entire City extends its congratulations.

PUBLIC WORKS

- Litter pickup along 98th Street continued.
- Right-of-way mowing not handled by contracted staff has begun.
- Crews responded to Woodend Rd. Lift Station callouts
- Tree debris was recovered after EFD addressed felled trees in the City's southern neighborhoods.
- Damaged street signs were replaced at the 4th Street railroad crossing

PARKS & REC

- Registration for the inaugural Spring Youth Disc Golf League closed at 18 participants. Staff was hoping for at least 10, with a maximum of 20.
- Summer baseball/softball/T-ball currently sits at 98 registrants, down from 136 in 2022. Late registration is ongoing.
- The CPPS Board was briefed on the recent land purchase by the City north of the railroad tracks and will review possible public uses for the land at future meetings.
- Staff has been engaged with church officials regarding the acquisition of land related to the Historic Cemetery restoration project.