



CPPS Meeting Minutes

June 14, 2023

6:03 p.m.

Ex Officio:

Margaret Shriver

Board Chair: Thurman Gardner

Members:

Amber Duren

Sandy Bonfield (*not present*) Michelle Parker

Bonnie Sandburg

Troy Thomson (*not present*) Kenny Shaw

1. Approve minutes of minutes of May 10, 2023

- Board Member Gardner noted a typo on the item related to the start of Memorial Day services
- **Motion:** Board member Shaw made the motion to accept the minutes of the June 14, 2023 with the corrections noted.
- **Second:** Board member Duren seconded the motion
- **Vote:** Passes 5-0

2. Review Cemetery Activity

- The consolidated balance at this time is \$34,423.03 including the MMA and CD accounts at Bank Midwest.
- Mr. Daniel also noted the outstanding amounts related to Cemetery accounts, and noted the final balance would be \$29,532.05 with those items accounted for.
- There was discussion on the fees retained by the City for digging services.
- **Motion:** Board Chair Gardner made a motion to accept the report as presented.
- **Second:** Board member Parker seconded the motion
- **Vote:** Passes, 5-0

3. Consider draft application packet for Yard of the Month program

- Mr. Daniel reviewed the draft Yard-of-the-Month program guidelines as well as the application/review process.
- There was discussion related to changing the award for winners from Ace Hardware in Bonner Springs to the Chamber of Commerce gift cards to potentially include Edwardsville businesses in the spending.
- There was additional discussion of the seasons broken out in the application.
- **Motion:** Board member Duren made the motion to authorize the launch of this program
- **Second:** Board Chair Gardner seconded the motion
- **Vote:** Passes, 5-0
- Mr. Daniel noted he would try to get the program up and running in July.

4. Hear update on Cemetery signage project

- Mr. Daniel reviewed the preliminary dimensions for the shadow box to be mounted on the proposed Cemetery sign
- Board member Duren noted she would need the final dimensions in August.
- There was discussion regarding cutting new nametags and how to mount them inside the box as well as on the flag poles.
- Board member Shaw noted that for next year, staff would need to locate all of the flag poles as some were missing in the last Memorial Day service.

- There was consensus among the group to continue to discuss in July and to finalize the dimensions, but no official action taken.

5. Advisory Reports

- Mr. Daniel noted that the originally scheduled executive session was scratched from the agenda as there was no update to report at this time.
- Board member Duren shared additional thoughts regarding the future round-about design work.
- Board member Gardner noted he had attended the Bonner Spring services for Memorial Day, and noted the differences between the two communities. He thanked Rep. Mike Thompson for his comments and would like to see him return for a future ceremony. He also noted that Bonner was also combining its Cemetery and Parks Boards, similar to Edwardsville's model.
- Board member Shaw relayed his recent visits to area cemeteries.
- Councilmember Shriver noted that the EFD would not be able to repeat its popular Junior Fire Academy program due to staffing shortages.
- Mr. Daniel noted recent grant applications made through the Community Foundation for the playground portion of the River Front Park project.

ADJOURNMENT

The meeting was adjourned at 6:44 p.m.

Zachary Daniel

City Clerk