



City Council Meeting Minutes

September 28, 2020

7:00 p.m.

Mayor: John McTaggart
Councilmember Chuck Adams Carolyn Caiharr Garrett Mellott
Margaret Shriver Chuck Stites

1. Approve minutes of the September 14, 2020

- **Motion:** Councilmember Stites made the motion to approve the minutes from September 14, 2020 with the addition noted by Councilmember Caiharr regarding her mention of the need to honor September 11th through an official City notice each year.
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes 5-0 with Councilmember Adams abstaining

2. Statement of Bills paid \$63,364.77

- **Motion:** Councilmember Adams made the motion to approve the statement of bills paid in the amount of \$63,364.77
- **Second:** Councilmember Caiharr seconded the motion
- **Vote:** Passes 5-0

3. Requests or Comments from the public

- Robert Duvalt, 36830 State Line Rd., took the podium and addressed his concerns with over-ticketing in Edwardsville
- Margaret Moore, 404 Riverfalls Rd., addressed the Council with her concerns regarding the practice of police questioning of minors. Police Chief Mathies noted he was open to meeting with Mrs. Moore to talk through her concerns.

4. Consider recommendation of approval from the Planning Commission regarding an application to rezone property at 10625/10635 Kaw Dr. and adopt Ordinance No. 1031 finalizing the same – OLD BUSINESS

- City Manager Michael Webb reviewed this item and the discussion which took place at the September 14 meeting.
- Mr. Webb noted that the applicant has made the decision not to move forward with this item and the application has been pulled. The business owners plan on moving forward with a different concept for the site in the future.

5. Consider the following items related to the issuance of General Obligation Bonds, Series 2020, of the City of Edwardsville, Kansas – Ordinance No. 1032 authorizing the issuance and delivery of General Obligation Bonds & Resolution 2020-13 prescribing the form and detail of and authorizing the delivery of General Obligation Bonds, Series 2020

- City Manager Michael Webb introduced Clayton Kelly, whose firm Piper-Sandler is acting as the financial advisor to the City in this matter.
- Mr. Kelly summarized the bond sale process, noting that nine banks submitted bids for the project and the winning bid came in at 1.39% and all of the bids came very close to that rate, indicating a strong interest in the project.

- Mr. Kelly indicated that the work of professional staff was a driving factor in obtaining the AA – bond rating, which in turns lead to this favorable bond sale.
- Mr. Webb reviewed the changes in the bond amounts, noting the process of incorporating the premium in the project costs.
- **Motion:** Councilmember Adams made the motion to adopt Ordinance No. 1032
- **Second:** Councilmember Stites seconded the motion
- **Vote:** Passes 5-0
- Mr. Webb reviewed the transfer of funds process, noting the waiving of the penalty division due to the timing of the deposit.
- **Motion:** Councilmember Adams made the motion to adopt Resolution 2020-13
- **Second:** Councilmember Mellott seconded the motion
- **Vote:**

6. Consider authorizing the City Manager to initiate a task order with BHC Rhodes for conceptual and preliminary design services for 98th St.

- City Manager Michael Webb noted there has been a focus on 98th St. improvements stemming from the 2021 Budget discussion.
- Due to that interest, BHC Rhodes was engaged for preliminary work related to improvements of the entire 98th St. corridor.
- Mr. Webb noted that BHC has an on-call contract with the City, but for items outside the scope of that agreement a task order is recommended.
- This work would provide preliminary analysis and should cost between \$60,000 - \$70,000.
- Councilmember Stites asked about the focus area of the review, which Mr. Webb noted that it would look at conditions of 98th St. from K-32 to the north City limits.
- Councilmember Caiharr asked how 98th St. ranked in the earlier street analysis, which Mr. Webb noted that this work will help inform the development of a more long-range capital improvement program.
- Councilmember asked if it were possible to review the most recent PACR study, which Mr. Webb noted that this will be presented along with a street capital improvement program at a later date.
- **Motion:** Councilmember Stites made the motion to authorize the City Manager to initiate the task order with BHC Rhodes
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes 5-0

7. Hear staff update regarding the 2021 Request for Proposals for Solid Waste and Recycling services

- Assistant City Manager Zack Daniel provided an overview of the RFP process, noting that four firms had submitted materials for review.
- Staff is continuing to review these items and expects to bring a more detailed summary to the group at their next meeting.
- Mr. Daniel quickly provided as summary of the online community solid waste survey, noting that there seemed to be strong support for the continuation of curbside recycling services as well as a desire to see curbside bulky item pick up added to the service.
- Based on recent discussions, it appears that the mobile home park is more amenable to be added to the municipal service than previously believed.
- Councilmember Adams asked if staff was satisfied with the level of engagement of the survey, which Mr. Daniel noted about 70 respondents submitted answers and that an in-person open house that drew 70 people would likely be considered a success.

8. Advisory Reports

City Manager Michael Webb reviewed the recent COVID-19 testing event, stating that 75 community members took advantage of the site and no one tested positive.

Assistant City Manager Zack Daniel reminded the group about the online comments being accepted for the STP projects Edwardsville has submitted. He also noted that the Chamber will host Kansas Department of Commerce staff for a digital lunch and learn later this week. Mr. Daniel closed by promoting the city-wide scavenger hunt, which is gaining in popularity.

Police Chief Mathies noted that the EPD received a JAG grant and is in the process of processing the associated paperwork. He also reviewed some of the recent IT challenges facing the City.

9. City Council and Mayor Comments

Stites: Councilmember Stites noted that speeding on 98th St. is an issue. He also had questions regarding the City's Prosecutor and the nature of her employment with the City.

Caiharr: Councilmember Caiharr noted that after Commissioner Burroughs appeared at the last meeting Harvesters Food contacted Councilmember Caiharr about a possible future event. She thanked Commissioner Burroughs for his assistance. She thanked staff for seeking more concrete answers from the Health Department but voiced concerns about some of the responses that were offered. She noted hospitalization rates may be a better metric to gauge the effects of COVID-19 in the community. She also asked if there was a possibility that bulky items could be swapped out for contractor bags in the upcoming curbside pickup event. She closed by asking about plans for trunk'r'treat, which Assistant City Manager Zac Daniel noted that staff is reviewing different concepts and if there are ideas that the Council has to please submit them to staff so they can be incorporated.

Adams: Councilmember Adams asked about right-of-way work in the north portion of town, which Mr. Webb confirmed was related to utility relocation.

McTaggart: Mayor McTaggart provided some additional details regarding the COVID-19 community update calls he participates in.

ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

Zachary Daniel
City Clerk

ITEM #2

**TO: MAYOR & CITY COUNCIL
FROM: SEAN MILLESON, FINANCE DIRECTOR
DATE: October 12, 2020
SUBJECT: STATEMENT OF BILLS**

FOR YOUR REVIEW

Statement of Bills

RECOMMENDATION

City Council to approve the Statement of Bills from 09/17/2020 through 10/07/2020 as submitted.

FINANCIAL IMPACT

The total of the Statement of Bills is as follows:

General	\$ 124,688.91
Payroll (9/25/2020)	\$ 101,096.66
Payroll Taxes submitted by Paycor (9/25/2020)	\$ 33,951.83
Electronic Funds Transfer (EFT)	\$ 69,490.11
Cash Bond	\$ 4,100.00
General Obligation Bond	\$ 117,209.50
Cemetery	\$ -
Total	\$ 450,537.01

Check #152780 and check #152792 were presented to BB&T Governmental Finance in the total amount of \$85,452.52 for 2018 Ferrara Fire Truck in conjunction with capital lease agreement.

Check #1421 in amount of \$10,355.50 was presented to BHC Rhodes for 110th and Riverview project.

**IF YOU HAVE ANY QUESTIONS REGARDING THE STATEMENT OF BILLS, PLEASE
FEEL FREE TO CALL PRIOR TO THE COUNCIL MEETING.**

Check Register Report

AP 9/17-10/7/2020

Date: 10/08/2020

Time: 2:05 pm

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City of Edwardsville

BANK: BANK MIDWEST-CHECKING

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST-CHECKING Checks						
152766	09/18/2020	Printed	NI04	911 CUSTOM, LLC	PD VEH MAINT	359.74
152767	09/18/2020	Printed	BH02	BHS TELECOM INC	REPAIR DUE TO POWER SURGE	180.00
152768	09/18/2020	Printed	CA44	CHAD M CANNON, MD	EMS MED DIREC JULY, AUG 2020	1,800.00
152769	09/18/2020	Printed	CI25	CITY-WIDE MAINTENANCE	CITY WIDE CLEANING	1,754.59
152770	09/18/2020	Printed	EX02	GO CAR WASH MANAGEMENT CORP.	PD VEH MAINT	266.00
152771	09/18/2020	Printed	JA01	JACKSON SERVICE CENTER	PD VEH MAINT	975.28
152772	09/18/2020	Printed	JO05	JOHNSON CO. COUNCIL OF MAYORS	ANNUAL DUES	290.00
152773	09/18/2020	Printed	KI01	KIWANIS CLUB OF EDWARDSVILL	MEMBERSHIP FEE	130.00
152774	09/18/2020	Printed	MI64	MIDWEST PUBLIC RISK	PD SERV CONTRACTS	4,205.25
152775	09/18/2020	Printed	NE35	NETSTANDARD INC	MONTHLY SERVICES	3,626.96
152776	09/18/2020	Printed	NY01	NYP CPA, LLC	ACCOUNTING SERVICES	1,575.00
152777	09/18/2020	Printed	OM05	OMNI BILLING	AMB BILLING SERV AUG 2020	1,488.86
152778	09/18/2020	Printed	KA09	THEODORE A. STOLFUS	VET IMPOUND/BOARDING FEES	1,020.00
152779	09/18/2020	Printed	WY10	WYANDOTTE ECO DEV COUNCIL	ECONOMIC DEVEL SERV	6,000.00
152780	09/25/2020	Printed	BB01	BB&T GOVERNMENTAL FINANCE	2018 FERRARA FIRE TRUCK	25,750.62
152781	09/25/2020	Printed	BO01	BOARD OF PUBLIC UTILITIES	CITY WIDE WATER UTILITY	595.53
152782	09/25/2020	Printed	BO41	CLINE I BOONE	PUBLIC DEFENDER FEES	1,200.00
152783	09/25/2020	Printed	CO13	CONRAD FIRE EQUIPMENT, INC.	FD VEHICLE MAINTENANCE	314.43
152784	09/25/2020	Printed	CU10	CULLIGAN OF GREATER KANSAS CIT	BOTTLED WATER SERVICE	39.95
152785	09/25/2020	Printed	KCPL	EVERGY	STREET LIGHTS, SHOP, UTILITIES	317.06
152786	09/25/2020	Printed	HA10	HOLLIDAY SAND & GRAVEL	2" CLEAN ROCK	371.86
152787	09/25/2020	Printed	SH22	SHAWNEE COPY CENTER	COURT REMINDER CARDS	168.76
152789	09/25/2020	Printed	VA15	VAN DIEST SUPPLY CO	PLAINVIEW SC HERBICIDE	620.80
152790	09/25/2020	Printed	WY09	UNIFIED TREASURER	2019 TIF TAXES	3,617.98
152791	09/25/2020	Printed	WY09	UNIFIED TREASURER	BOOKING FEES AUGUST 2020	2,485.75
152792	09/25/2020	Printed	BB01	BB&T GOVERNMENTAL FINANCE	2018 FERRARA FIRE TRUCK	59,701.90
152793	10/02/2020	Printed	AS01	ASPHALT SALES CO INC	ASPHALT PATCH	392.83
152794	10/02/2020	Printed	BL07	BLUE SKY CLEANERS	PD SEPT 2020 CLOTHING MAINT	1,044.00
152795	10/02/2020	Printed	CI14	CINTAS FAS LOCKBOX 636525	EFT UNITS, COM CENT, EPD, CITY HA	1,303.96
152796	10/02/2020	Printed	LO19	WILLIE LOVE	REFUND/CASE DISMISSED	160.00
152797	10/02/2020	Printed	NE35	NETSTANDARD INC	MNTHLY HOSTED SERVICES	2,193.75
152798	10/02/2020	Printed	TO01	TOTAL ELECTRIC CONTRACTORS INC	KOUNS LANE SCHOOL FLASHER REPA	342.50

Total Checks: 32

Checks Total (excluding void checks):

124,293.36

BANK MIDWEST-CHECKING EFTs

1149418	09/25/2020	Reconciled	WI39	WILLIAMS SCOTSMAN CORP OP	FD TEMP BUILDING RENTAL	395.55
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Total EFTs: 1

EFTs Total (excluding void checks):

395.55

Total Payments: 33

Bank Total (excluding void checks):

124,688.91

Check Register Report

AP 9/17-10/7/2020

Date: 10/08/2020

Time: 2:05 pm

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City of Edwardsville

BANK: BANK MIDWEST EFT

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST EFT Checks						
6579	09/30/2020	Printed	GR05	ATMOS ENERGY	CITY WIDE GAS UTILITY	298.93
6580	09/30/2020	Printed	CA34	CARD SERVICES	CITY WIDE CREDIT CARDS	28,788.57
6581	09/30/2020	Printed	LU03	CIT	IP OFFICE 500-PHONE EQUIPMENT	483.20
6582	09/30/2020	Printed	KS06	KANSAS STATE TREASURER	COURT FEES AUGUST 2020	6,101.50
6583	09/30/2020	Printed	DE01	WASTE MANAGEMENT	CITY WIDE TRASH UTILITY	33,817.91
Total Checks: 5					Checks Total (excluding void checks):	69,490.11
Total Payments: 5					Bank Total (excluding void checks):	69,490.11

Check Register Report

AP 9/17-10/7/2020

Date: 10/08/2020

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City of Edwardsville

BANK: BANK MIDWEST CASH BOND

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
BANK MIDWEST CASH BOND Checks						
1660	09/25/2020	Printed	CI19	CITY OF EDWARDSVILLE, KANSAS	CASH BOND APPLIED # 43682	1,056.50
1661	09/25/2020	Printed	FL11	CAREY FLESKE	CASH BOND REFUND # 41865	200.00
1662	09/25/2020	Printed	NI07	ROBIN NIGH	CASH BOND REFUND # 62889	100.00
1663	09/25/2020	Printed	PR37	STEPHON PRUITT	CASH BOND REFUND # 43682	243.50
1664	09/25/2020	Printed	RI18	LAWRENCE RILEY	CASH BOND REFUND # 61969	100.00
1665	09/25/2020	Printed	SI17	TOBY SINGATEH	CASH BOND REFUND # 62780	500.00
1666	09/25/2020	Printed	YO04	KRISS YOUNG	CASH BOND REFUND # 49087	300.00
1667	10/02/2020	Printed	CI19	CITY OF EDWARDSVILLE, KANSAS	CASH BOND APPLIED #65177	100.00
1668	10/02/2020	Printed	CR29	RONALD CRAYTON JR	CASH BOND REFUND #59102	1,000.00
1669	10/02/2020	Printed	JO38	BRUCE JOHNSON	CASH BOND REFUND #48672BB	500.00
Total Checks: 10					Checks Total (excluding void checks):	4,100.00
Total Payments: 10					Bank Total (excluding void checks):	4,100.00

Check Register Report

AP 9/17-10/7/2020

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City of Edwardsville

BANK: BANK MIDWEST-GO BONDS

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
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BANK MIDWEST-GO BONDS Checks

1421	10/02/2020	Printed	BH01	BHC RHODES CIVIL ENGINEERS	110 TH AND RIVERVIEW	10,335.50
Total Checks: 1				Checks Total (excluding void checks):		10,335.50

BANK MIDWEST-GO BONDS EFTs

1001421	09/29/2020	Reconciled	OR05	ORRICK & ERSKINE LLP	TRACT 3 PAYMENT	106,874.00
Total EFTs: 1				EFTs Total (excluding void checks):		106,874.00
Total Payments: 2				Bank Total (excluding void checks):		117,209.50

Check Register Report

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City of Edwardsville

BANK: PAYROLL EFT

Check Number	Check Date	Status	Vendor Number	Vendor Name	Check Description	Amount
PAYROLL EFT Checks						
26	09/29/2020	Printed	AF01	AFLAC	Sept Premium	183.70
27	09/29/2020	Printed	AM26	AMERICAN FIDELITY ASSURANCE	FLEXIBLE SPENDING	1,404.62
28	09/29/2020	Printed	FOP	FOP LODGE 42	POLICE DUES	90.00
29	09/29/2020	Printed	IC02	ICMA	ICMA	1,834.64
30	09/29/2020	Printed	KPER	K.P.E.R.S.	OGLI	4,448.36
31	09/29/2020	Printed	KP&F	KANSAS POLICE & FIRE	KPF	29,911.46
32	09/29/2020	Printed	KA07	MIDWEST PUBLIC RISK	HEALTH PREMIUM	61,082.00
33	09/29/2020	Printed	TR01	PRINCIPAL LIFE GROUP	PRINCIPAL LIFE	886.78
34	09/29/2020	Printed	ST19	STANDARD INSURANCE COMPANY	SHORT TERM DISABILITY	1,031.70
35	09/29/2020	Printed	TX01	TEXAS LIFE	TEXAS LIFE	8.50
36	09/29/2020	Printed	IN24	INTL ASSOC FIRE FIGHTERS #64	FIRE DUES	214.90

Total Checks: 11	Checks Total (excluding void checks):	101,096.66
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Total Payments: 11	Bank Total (excluding void checks):	101,096.66
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Total Payments: 61	Grand Total (excluding void checks):	416,585.18
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**TO: MAYOR & CITY COUNCIL
FROM: MICHAEL WEBB, CITY MANAGER
DATE: OCTOBER 12, 2020
SUBJECT: ALCOVE DEVELOPMENT**

RECOMMENDATION

City Council to hear a presentation by Dustin Baker with Alcove Development.

FINANCIAL IMPACT

Not applicable.

BACKGROUND

The City has been approached by Dustin Baker, who is a partner with Alcove Development, regarding the Towne Center redevelopment project. Alcove Development is a commercial and residential developer based in Lawrence, Kansas and has developed or is developing similar projects in Lawrence, Eudora and Basehor. Mr. Baker (Alcove Development) has expressed interest in developing the commercial and multi-family component of the Towne Center redevelopment project, and would like to present their firm to the City.

TO: MAYOR & CITY COUNCIL
FROM: ZACK DANIEL, ASSISTANT CITY MANAGER
DATE: OCTOBER 12, 2020
SUBJECT: SOLID WASTE RFP UPDATE

RECOMMENDATION

City Council to hear staff review of responses to the 2021 Requests for Proposals (RFPs) for Solid Waste and Recycling services.

FINANCIAL IMPACT

The City's solid waste contract is paid out of the Solid Waste fund. The adopted 2021 Budget assumes a 6% increase to solid waste charges for a total annual amount of \$210,000, though final costs will be determined by the service levels agreed upon in the 2021 contract.

BACKGROUND

The City entered into the current solid waste contractual agreement with Waste Management (at the time doing business as Deffenbaugh), in 2016. This contract expires at year's end of 2020. As such, the City solicited proposals from area waste management companies for a new contract which would begin January of 2021.

Four agencies submitted proposals for the contract: Honey Creek Disposal, KC Disposal, Republic Services, and Waste Management. After an initial review of the submitted materials, staff is narrowing down the candidates and setting up follow-up meetings with firms to take place in the coming week.

The costs vary widely between the firms depending on the level of service, which could include continuation of weekly recycling, transition to bi-weekly recycling, the inclusion of regular bulky item pick up, or regular tree limb pick up. Cost control is a primary factor in reviewing the materials as is continued strong landfill diversion rates. In a recent community poll, curbside recycling and bulky item pick up emerged as the two area of service residents would most want to see focused on in the new solid waste contract

Additionally, the inclusion of an organized commercial collection service also may affect costs to residents depending on how the rate structure is developed. Discussion continues with the mobile home park as well regarding its potential inclusion in the service area.

Staff will review preliminary findings based on this initial review and seek Council direction as to the specific service areas they would like to see pursued as discussions continue.

**TO: MAYOR & CITY COUNCIL
FROM: DUSTIN ZENGER, PUBLIC WORKS DIRECTOR
DATE: OCTOBER 12, 2020
SUBJECT: CLEARING & GRUBBING PROJECT**

RECOMMENDATION

City Council to consider authorizing the City Manager to enter into a contract with C.S. Carey Inc. for the 2020 Riverview Crossroads Clearing and Grubbing Project

FINANCIAL IMPACT

Costs for this project will come out of the overall Riverview Crossroads Project fund.

BACKGROUND

The City issued a request for proposals (RFP) for this project and scheduled an opening for October 1, 2020. Two firms submitted for the project, which involves clearing and grubbing of approximately 8.1 acres adjacent to Riverview Avenue and 110th St. and is related to the ongoing Riverview Crossroads project. The bids are summarized in the attachment to this memo. The low bid came from C.S. Carey Inc. in the amount of \$66,300.00.

Staff recommends the City Council authorize the City Manager to enter into a contract with C.S. Carey, Inc. for the 2020 Riverview Crossroads Clearing and Grubbing Project in the amount of \$66,300.00.

City of Edwardsville, KS

2020 Clearing and Grubbing Project (Riverview Crossroads)

Recapulation of Bids

Letting Date: 10/01/20

Letting Time: 2:00 p.m.

Contractor's Name and Address	Bid Amount	Bid Bond		Date and Time Received
CS Carey Inc.	\$66,300.00	x		9/29/2020 2:06 p.m.
Max Rieke & Brothers, Inc.	\$98,795.00	x		10/1/2020 1:47 p.m.

Engineers Estimate = \$50,000.00 (as portion of total project, mobilization not included)