



City Council Meeting Minutes

January 24, 2022
6:00 p.m.

Mayor: Carolyn Caiharr
Councilmember Chuck Adams Mark Bishop Garrett Mellott
Margaret Shriver Greg Scott

1. **Consider approval of consent agenda items**
 - a) **Approve minutes of January 10, 22**
 - b) **Statement of bills paid in the amount of \$341,660.91**
 - c) **Consider Law Enforcement Trust Fund Report**
 - d) **Consider Cooperation Agreement between Edwardsville, Bonner Springs, and the Unified Government regarding Dispatching, Communications, and Other Services and adopt Resolution 2022-02 authorizing the same**
 - **Motion:** Councilmember Mellott made the motion to approve the consent agenda items
 - **Second:** Councilmember Shriver seconded the motion
 - **Vote:** Passes, 4-0-1, with Councilmember Scott abstaining.
2. **Requests or Comments from the public**
 - No comments from the public were made.
3. **Consider appointments for the following citizen advisory boards:**
 - a. **Edwardsville Planning Commission**
 - i. **One (1) position expiring December 2022**
 - ii. **One (1) position expiring December 2023**
 - iii. **Two (2) positions expiring December 2024**
 - Assistant City Manager Zack Daniel reviewed this item, noting that there were four positions on the Planning Commission that needed appointments or reappointments due to terms expiring and members leaving due to other commitments.
 - Robert Niffen is being recommended for reappointment with a new term that would expire December of 2024. Ian Abbott is being recommended to replace outgoing Commissioner Bryan Smith for a full term which would end December 2024.
 - Mickey Schwartzkopf and Camila Adcox are the mayoral recommendations for appointment to replace Greg Scott and Mark Bishop for respective terms that would end December of 2022 (Schwartzkopf) and December 2023 (Adcox).
 - Mr. Daniel noted that the recommended appointees were in attendance. Mayor Caiharr offered some background on her recommended appointees and thanked them for their willingness to serve.
 - City Manager Michael Webb noted that terms for the Planning Commission may be adjusted after staff review in order to bring them in alignment with the CPPS Board appointments.
 - **Motion:** Councilmember Adams made the motion approve the mayoral appointments to the Edwardsville Planning Commission.
 - **Second:** Councilmember Shriver seconded the motion
 - **Vote:** Passes, 5-0

4. **Conduct City Council nominations and election for City Council President**
 - Assistant City Manager Zack Daniel reviewed this item, noting that the Council president serves in the mayoral capacity if the Mayor is unable to attend a meeting of the group.
 - **Motion:** Councilmember Mellott made the motion to reappoint Councilmember Chuck Adams as Council President
 - **Second:** Councilmember Shriver seconded the motion
 - **Vote:** Passes, 4-0-1, with Councilmember Adams abstaining

5. **Consider Resolution 2022-03 consenting to the delivery of a subjection fee to mortgage instrument involving the OBP Kansas LLC Project**
 - Scott Anderson, the City's special counsel in these matters, reviewed this item.
 - Mr. Anderson noted that it was related to an existing IRB project in the City's industrial park at the Veritiv building. The city originally leased the project to OBP Kansas, LLC, who subsequently assigned its interest in the lease to Mountain Edwardsville KS LLC.
 - The new lessee now desires to refinance the project with a group of new lenders, which will then place a new mortgage on the project.
 - The subordination fee is a common request on tax abated projects and will have no impact on the term or percentage of tax abatement for the project.
 - **Motion:** Councilmember Adams made the motion to adopt Resolution 2022-03
 - **Second:** Councilmember Scott seconded the motion
 - **Vote:** Passes, 5-0

6. **Discussions regarding speed limits on 110th St. and consider possible actions**
 - City Manager Michael Webb reviewed the recently completed 110th Street project, noting that the design engineers believed 110th Street south of Speaker Rd. was 35 mph. Signage to that effect were part of the final project.
 - There is also the issue of the section of Edwardsville Dr. north of Kansas Ave. that was converted to 35mph in 2017 but left off subsequent STO adoptions.
 - Staff has put together three options for the Council to consider: 1) adopt Ordinance No. 1051 establishing the speed limit on Edwardsville Dr. to 740 ft. north of Kansas Avenue as it is currently signed, 2) conduct a traffic study for 110th St. between Speaker Rd. and Kansas Ave., or 3) conduct a traffic study for 110th St. from the north city limits to Kansas Ave.
 - Mayor Caiharr noted she had several conversations with residents who do not have any issues with the current speed limit as it is. She is leaning toward moving forward with a study of the area. She also would like to avoid negative feelings directed at police officers if they were to increase ticketing after a speed limit change.
 - Councilmember Scott noted he frequently drives this stretch and also had comments on the speed limit within the roundabouts. He felt that consistency from the roundabout to 4th St. has value.
 - Councilmember Adams if people could be ticketed within the roundabout if they were under the 45 mph limit, which Chief Mathies replied someone could be if they were presenting a danger to themselves or others.
 - The group came to a general consensus to pursue a traffic study in the area, the results of which would be presented at a later Council meeting.
 - No official action was taken as a result of this discussion.

7. **Consider approval of the Edwardsville Fire Department's SAFER Grant application**

- Fire Chief Tim Whitham introduced this item and the scope of the SAFER grant program. The objectives of the grant are to assist local fire departments with staffing and deployment capabilities.
- The grant currently being reviewed by EFD staff is a staffing grant worth up to \$560,000,000 and would cover the addition of three new firefighters, including salary and benefits, for a period of three-years.
- The total cost to the City in those three years would be the personnel protective equipment (already included in year-to-year budgets). After that three-year period, all of the costs associated with the additional personnel would be absorbed by the City.
- The award announcements would occur in September of this year and would need to be factored into future budget planning. This would increase staffing from five to six personnel on duty. Staff expects potential savings with the program in the overtime expenditure in the department.
- Councilmember Shriver had questions about Bonner Springs's fire department, which Chief Whitham noted they will soon be adding nearly a million dollars to their budget to launch a full-time department.
- Councilmember Bishop noted that he had experience with this grant program and voiced his support for the additional staffing. He felt there is a possibility that laws may be passed at the state and federal level setting minimum staffing levels and this program would help the City get ahead of those requirements.
- Police Chief Mathies also voiced his support for the program.
- Councilmember Adams asked about the uniform costs, which Chief Whitham clarified the costs for PPE across the department.
- City Manager Michael Webb encouraged the group to think in terms of future need. If they think it is reasonable that the City would need an additional three staffing members within 3-5 years, then applying for the grant now would be beneficial.
- **Motion:** Councilmember Adams made the motion to authorize the EFD to apply for the SAFER grant as presented
- **Second:** Councilmember Scott seconded the motion.
- **Vote:** Passes, 5-0

8. Consider authorizing the City Manager to enter into a contract with BHC for the 2022 Sanitary Sewer Inventory and Inspection project

- Public Works Director Dustin Zenger reviewed the project, which would create an inventory of the City's sewer system. The cost of the project as quoted in 2018 is estimated not to exceed \$40,000. BHC noted they will hold that price.
- Mr. Zenger noted the City does not have a reliable or accurate accounting of the infrastructure in the City's sewer system. This would include manholes, pipe location, depth of pipes, etc.
- If approved, Mr. Zenger estimated this project would be completed in the first quarter of 2022.
- Mayor Caiharr asked if the program could be updated later without needing to rely on outside agencies, which Mr. Zenger confirmed that it could be. Mr. Zenger also noted that the mapping capabilities of the City Planner Bradley Hocevar will also provide additional data.
- Councilmember Bishop thought this would have value in case of an emergency and the City could calculate its total loss cost.
- Councilmember asked if this was coming out of the Sewer Fund, which Mr. Webb confirmed.
- **Motion:** Councilmember Mellott made the motion to authorize the City Manager to enter into a contract with BHC for this project with a cost not to exceed \$40,000.

- **Second:** Councilmember Bishop seconded the motion
- **Vote:** Passes, 5-0

9. City Manager Report

- City Manager Michael Webb noted he will be out of the office from February 8-10. And referred to the written report.
- Assistant City Manager Zack Daniel noted that there will be an issue with the video recording for this evening's meeting, but that a secondary audio recording is running in order to capture the meeting minutes.
- Mr. Webb also asked the group to keep the family of Rita Hoag in their thoughts, as she recently passed away. She was a long-time City Clerk at Bonner Springs and worked with Vaughn Trent and the Chamber of Commerce

10. Council and Mayor Comments

Councilmember Bishop congratulated City staff for keeping the City in good financial condition.

Councilmember Mellott thanked the folks appointed to the Planning Commission for their time. He also asked about the progress of the silent crossing. Mr. Webb noted that a meeting regarding the 4th St. crossing is currently being scheduled. He also brought up a potential project for sidewalk and lighting addition to the section of 4th St. just east of City Hall.

Councilmember Shriver thanked the appointees to the Planning Commission and congratulated Councilmember Adams on his Council President appointment. She asked if there was an update about signage in the City. There was some discussion on this effort as well as other community outreach efforts.

Councilmember Shriver also encouraged people to watch the meetings online and send comments and concerns with staff. She congratulated the new elected officials and thanked Ms. Kimbrough for her efforts as part of the Holiday Shop. She pointed out a utility pole near Williamson Farms that appears to have loose wiring. Public Works Director Dustin Zenger noted he believed it was temporary after the utility company fixed downed lines.

Mayor Caiharr thanked the Planning Commission appointees for their commitment to the contributing to the City's future. She also thanked City staff for consistently attaching project requests with external funding options to help save the City money. She also noted a development at the Unified Government concerning a "Safe and Welcoming Wyandotte" and she stressed the need for the City to be considered separately in County-wide issues. She is not totally aware of what the effort entails at this time.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.
Zachary Daniel
City Clerk