

- Fire Chief Tim Whitham reviewed this item, noting that he is providing a summary of the proposed changes this evening for final action at a later date.
- Chief Whitham also noted that the code would be updated to reflect new regulations related to smoke detectors and carbon monoxide.
- Councilmember Bishop asked about the requirement for hardwired carbon monoxide detectors, asking if some accommodations can be made for wireless devices. City Manager Michael Webb noted that these were the kind of considerations staff was seeking before final adoption.
- Councilmember Scott asked about providing any aid for homes who may not be able to afford smoke or carbon monoxide detectors. Chief Whitham noted there are several programs in place meant to assist residents in this area if they cannot fix or afford the equipment themselves.
- No action was taken at this time.

5. Hear staff presentation regarding the 2021 Quarterly Budget Review for Quarter 4

- Assistant City Manager Zack Daniel reviewed this item, beginning with a review of major revenue sources in the General Fund.
- In short, (unaudited) revenues in 2021 exceeded initial budget estimates by approximately 7.1%, mostly on the strength of sales and use taxes in the City and County. Mr. Daniel also highlighted the fact that staff has historically been able to accurately forecast revenue performance, even at the time of budget adoption (over a year before the close of the fiscal year).
- General Fund (unaudited) expenditures are currently estimated to exceed the original budget by 3%, which is within the standard deviation of expenditure performance established over the last five years. Expenditures kept pace with revenue, and staff is currently estimating a year-end fund balance of \$954,201, or about \$103,050 higher than the original adopted budget. This does not mean the City made money in FY21, but rather did not spend down its fund balance as much as originally anticipated.
- Mr. Daniel then reviewed the performance of the other funds, noting that all were performing as expected and within their adopted and amended expenditure authorities.
- City Manager Michael Webb noted that the audit for FY21 will begin later this week and will be brought back for Council review and approval at a later date (usually at the first meeting in May).

6. City Manager Report

- City Manager Michael Webb noted that the hot water heater in City Hall broke down and has been replaced. He also noted that he would be working on a BASE Grant application made through the state.
- Assistant City Manager Zack Daniel thanked Joe Caiharr for the Valentine's Day décor in the Council Chambers.
- Public Works Director noted that the sewer inventory work has begun.

7. Council and Mayor Comments

Councilmember Bishop asked about the City's response to the Safe and Welcoming Act adopted in Kansas City, KS. Mr. Webb noted a letter was sent to the Commissioners from the Mayor regarding this item, and a response was received noting the ordinance would only apply to the operations of Kansas City, KS. Mayor Caiharr noted that there is still room for negotiations in the area of identification cards and encouraged people to reach out to the UG Commissioners via calls or

emails. Councilmember Bishop also asked about the sewer inventory and the other inventories of City signs. Mr. Webb said this will be worked on how that the City has increased GIS functions through City Planner Bradley Hocevar.

Councilmember Mellott asked if the new ambulance has been delivered. Chief Whitham noted the vehicle is still on order, but that it is waiting on a chip to be installed. Councilmember Mellott also asked if there was any danger in underestimated revenue, which Mr. Daniel noted that there is no real danger to it, though the historical budget performance of the departments should give the Council confidence that project and funding requests are being made with budget implications in mind. Staff has shown itself to be reliable when managing the budget of the City. Councilmember Mellott also asked project highlights be shared in the Hotshot.

Councilmember Shriver also encouraged more outreach about significant projects and accomplishments be shared with the public. She also asked about the Hollywood Casino and its penalty payments for not building a hotel. Specifically, why does the City not receive a portion of that penalty payment. Mr. Webb noted he would review.

Councilmember Scott thanked staff for the budget presentation and for their forecasting efforts and noted he was looking forward to the audit.

Mayor Caiharr asked the group to review available dates for a Council retreat. She also asked if staff can review the need for lighting or signage for a median along Woodend that is difficult to see in the dark. Mr. Webb reviewed some of the history if this item, and stated staff will continue to review. She closed and wished everyone a happy Valentine's Day.

ADJOURNMENT

The meeting was adjourned at 8:12 p.m.

Zachary Daniel

City Clerk