



City Council Meeting Minutes

April, 10, 2023
6:00 p.m.

Mayor: Carolyn Caiharr
Councilmember Chuck Adams Mark Bishop Garrett Mellott
Greg Scott Margaret Shriver

1. Consider adoption of the proposed agenda

- The City Manager raised the idea of removing this item as a formal action item. His suggestion was that, prior to the beginning of the regular agenda, the Mayor ask the City Council if they were any requested amendments to the agenda (such as if a Consent Agenda item should be pulled out for discussion or if an item should be removed entirely). If there were suggested edits, they would be formalized via a motion/vote.
- The governing body was generally comfortable with this recommendation and no formal action was taken on this agenda item. Future agendas will reflect this change.

2. Requests or Comments from the public

- No public comments were offered.

3. Consider approval of consent agenda items

a) Approve minutes of March 27, 2023

b) Statement of bills paid in the amount of \$250,695.15

- **Motion:** Councilmember Mellott made the motion to approve the consent agenda
- **Second:** Councilmember Shriver seconded the motion
- **Vote:** Passes, 5-0, with Councilmember Bishop abstaining

4. Consider Resolution 2023-02 adopting a City Council Agenda Development Policy – **OLD BUSINESS**

- City Manager Michael Webb reviewed the items attached to the agenda item. He recapped the formation process of the revised agenda development policy included in the attachment.
- Mr. Webb also pointed out the alternative resolution (Option 2), which was a more simplified version, specifically noting the process to add items to the agenda. The process per the alternative resolution, would require a 4/5ths vote to add any item to the agenda.
- **Motion:** Councilmember Adams made the motion to adopt Resolution 2023-02 (Option 2)
- **Second:** Councilmember Bishop seconded the motion
- There was additional discussion regarding executive sessions and the voting thresholds noted in the resolution.
- **Vote:** 5-0

5. Consider Addendum No. 1 related to the construction management contract with Fogel Anderson

- Assistant City Manager Zack Daniel reviewed this item, noting that it was primarily related to the River Front Park redevelopment project.

- The park project is further along than other facilities projects, with design documents having been finalized by Stantec, LLC earlier this year. The next step in this process would be to engage the City's construction management contractors at Fogel Anderson for pre-construction services
- Pre-construction services would include bringing the pre-construction services to a form that could be used for bidding purposes. This would also include updating cost estimates to reflect the phase 1 portion of the project.
- Costs for this addendum would be \$5,000 paid for by the Special Sales Tax
- Mayor Caiharr asked about the usability of the cost estimates depending on the final phase and timing of the project. Mr. Daniel noted that, generally, the estimates will be more valid the closer they are to actual construction. City Manager Michael Webb noted that these estimates also often include escalators and contingencies that would account for delays or inflation.
- **Motion:** Councilmember Adams made the motion to authorize the addendum as presented.
- **Second:** Councilmember Mellott seconded the motion
- **Vote:** Passes, 5-0

6. City Manager Report

- City Manager Michael Webb gave an update on the silent crossing project, providing an update on the timeline for completion. He also provided an update on the Evergy variance process, which the company is no longer pursuing at this time. There was also an update on 98th St. construction review.
- Assistant City Manager Zack Daniel provided some context related to online City Council viewings. There was additional discussion on the planned clean up events in May.
- Fire Chief Whitham provided departmental updates, including upcoming initiatives to provide smoke detectors to residents.

7. Council and Mayor Comments

Councilmember Bishop noted how impressed he was with the EFD's recent response to a fatality fire on his street. He also remarked on how young the department was. He noted he'd like to see pay be addressed in the upcoming budget to increase retention in the Fire Department to hold onto experienced personnel for longer so they can continue to teach the younger employees.

Councilmember Mellott noted he was looking forward to the silent crossing project coming to an end. He also requested that the recent purchase of property north of the railroad be addressed at the next CPPS Board meeting so the group can start to put together concepts for development of that site as a public space. He asked for an update on the search for an Accounting Manager, which Mr. Webb noted that interviews were ongoing. He also voiced his support for the City to endorse recently proposed state legislation related to stalled trains at crossings.

Councilmember Scott noted that there were a few streetlights out on 110th St. Staff noted they would follow up on getting those repaired. There was additional discussion on the contracting for that work. He also raised the utility work being done around 4th & K-32, which staff noted was related to a new culvert. City staff will be reaching out related to that work to make sure traffic is not interrupted. He also asked if a report could be given regarding the Health Council meeting. Assistant City Manager Zack Daniel provided a general recap of the work being done and noted that he would request a report on activity.

Councilmember Scott stressed that he felt official action needed to be taken regarding the search for a new City Manager with Mr. Webb's pending retirement. He asked what an estimated cost would be for a search firm for this position, which Mr. Webb estimated at between \$30,000 and \$50,000. Councilmember Scott noted he felt there were strong internal candidates that should be considered as well. Councilmember Scott then noted that he felt that agenda development process was not broken prior to the discussion on a new procedure.

Councilmember Shriver brought up different strategies for getting the word out on City initiatives. There was discussion about the City-Wide Clean Up and the services that will be provided on that day.

Mayor Caiharr raised the idea of a 'yard of the season' contest to encourage general upkeep of neighborhoods. She also noted the Kentucky Derby Party upcoming in Bonner Springs that would benefit Vaughn Trent and asked that the City help raise awareness. She also requested that if work is to be done along 110th St. that trucks stay off of City sidewalks.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Zachary Daniel
City Clerk