



City Council Meeting Minutes

April 11, 2022
6:00 p.m.

Mayor: Carolyn Caiharr
Councilmember Chuck Adams Mark Bishop Garrett Mellott
Margaret Shriver Greg Scott

1. **Consider approval of consent agenda items**
 - a) **Approve minutes of March 28, 2022**
 - b) **Statement of bills paid in the amount of \$412,830.90**
 - **Motion:** Councilmember Mellott made the motion to approve the consent agenda items
 - **Second:** Councilmember Scott seconded the motion
 - **Vote:** Passes, 5-0
2. **Requests or Comments from the public**
 - No public comments
3. **Consider appointment of Daniel Parker as the permanent judge pro tempore for the Edwardsville Municipal Court**
 - Assistant City Manager Zack Daniel reviewed this item, noting that the manner that the judge pro tem is appointed follows the same process as the appointment of the regular judge.
 - Mr. Daniel noted that this position serves as the Municipal Court Judge in the absence of the regularly appointed judge. Mr. Parker has served in this capacity for the Edwardsville court during one of Judge Duckers' absences earlier in 2022.
 - Mr. Daniel reviewed Mr. Parker's qualifications, including the fact that he currently serves as the Municipal Court Judge for the City of Lake Quivera. Mr. Daniel noted that Mr. Parker was in attendance this evening in case the Council had questions for him directly.
 - **Motion:** Councilmember Mellott made the motion to approve the appointment of Daniel Parker as judge pro tempore for the Edwardsville Municipal Court
 - **Second:** Councilmember Bishop seconded the motion
 - **Vote:** Passes, 5-0
 - Mayor Caiharr thanked Mr. Parker for attending this meeting.
4. **Consider special event permit application for the Kaw River Regatta to take place at Edwardsville River Front Park on Saturday, May 14**
 - Assistant City Manager Zack Daniel played a video to demonstrate what kind of activity could be expected at the proposed Regatta event. Mr. Daniel clarified that the Council is reviewing the application as it relates to use of the park space, not the river. The applicant has received the necessary permissions from the state and US Coast Guard for the actual river use.
 - Mr. Daniel noted the other conditions for the approval, including provision of a parking agreement with Standard Motors and working out details with the City's EMS crews for a public safety presence. Both of these items are expected to be finalized soon.

- Tom Kines, representing the applicants, took the podium to answer questions about the event.
- Mr. Kines gave some information about the event, noting it was an invitational event and he expects at least 4 clubs to attend. Mr. Kines reviewed the proposed event map. He also noted they will be inviting a food truck.
- Councilmember Scott asked about how the event will handle trash. Mr. Daniel noted that the dumpster will be at the park and Mr. Kines responded that the participants will be cleaning up after the event themselves.
- Councilmember Bishop noted the potential benefits this would have for soliciting sponsorships for the continued River Front Park redevelopment project. Councilmember Adams concurred, noting he had spoken to Stantec about the event and they agreed it would help with future grant writing.
- **Motion:** Councilmember Adams made the motion to approve the special event permit with the conditions as presented.
- **Second:** Councilmember Mellott seconded the motion
- **Vote:** Passes, 5-0
- Councilmember Adams also noted that the sand company along Woodend should also be notified to coordinate with their barge activity. Mr. Kines noted they have sent emails to the company to let them know about the event.

5. Consider authorizing the City Manager to enter into a contract with Supreme Green Landworks, LLC for the City-Wide Mowing contract

- Assistant City Manager Zack Daniel introduced this item, noting that this was the second part of the mowing RFP, after the cemetery portion was already approved.
- Mr. Daniel noted that staff recommends moving forward with Supreme Green for the contract, which includes mowing services at City Hall, the Community Center, River Front Park, Fastenal trail, and other areas of rights-of-way (ROW) throughout the City.
- Mr. Daniel pointed out that Top Care had the low bid in the ROW areas, but Supreme Green's combined total was the low bid. In an effort to only have two mowing contracts, Mr. Daniel noted that staff recommends Supreme Green for the entire project.
- Mayor Caiharr had questions about the use of the groundskeeper position as it relates to these duties. Mr. Daniel noted that this position's focus will remain in the City Park and the Cemetery. Transitioning to a contracted solution for mowing will allow for more dedicated use of his time in these areas, as well as other general maintenance needs at City facilities and special projects.
- There was additional discussion about the mowing of rights-of-way.
- Mr. Daniel noted that the Council will be approving the contract at the unit rates notes, and that those may fluctuate depending on weather.
- **Motion:** Councilmember Scott made the motion to authorize a contract with Supreme Green for mowing services at the unit prices noted.
- **Second:** Councilmember Member Adams seconded the motion.
- **Vote:** Passes, 5-0

6. Consider authorizing the acquisition of New Worlds Mobile Computer-Aided Dispatch software and associated licensing as an extension of the existing CAD licensing agreement with the Kansas City, KS Police Department

- Police Chief Mathies reviewed this item, summarizing the item that it is to authorize the licensing software for the CAD system.
- Chief Mathies provided some history on the relationship between the Wyandotte County communities as it relates to the public safety dispatching service.

- Chief Mathies noted the cost for the purchase, \$26,690, is the lowest this service has been available for. He noted that previous costs did not fit in prior years' budgets.
- There was discussion about the technical factors of this request.
- Chief Mathies clarified that these costs would not be bore out of the General Fund, but rather the grant fund using CARES act dollars allocated for public safety.
- **Motion:** Councilmember Adams made the motion to authorize this purchase per the details noted by Chief Mathies.
- **Second:** Councilmember Bishop seconded the motion
- **Vote:** Passes, 5-0

7. City Manager Report

- City Manager Michael Webb noted that the Court has hired their part-time Deputy Court Clerk position, who started last week, and has previous IT experience that may be useful.
- Mr. Webb also noted the City did not receive funding for the recent BASE grant application.
- Assistant City Manager Zack Daniel noted that the Unified Government Transportation Department was awarded a grant for a micro transit extension, which would introduce a bus route in Edwardsville, primarily serving the Industrial Park, but also providing residents with a connector route to the existing bust stops in the Legends areas. Mr. Webb noted that it is a pilot program at this point that they hope is successful enough to continue into the future.
- Police Chief Mathies recognized Community Service Officer Tom Haas as the EPD employee of the quarter
- Fire Chief Whitham and Deputy Chief Morrow detailed a recent grant the department was awarded for a powerlifting chair for the ambulance service.
- Public Works Director Zenger gave an update on the clean up from construction activity along north 110th St. There was additional discussion on the preparation of a letter noting the City's disapproval of how this was handled and that this be remedied now and for the future.

8. Council and Mayor Comments

Councilmember Adams noted a recent interaction he had with CSO Haas regarding a lost dog. He was happy to hear about the progress on the bus service. He also had some questions about the carp fishing at the River Front Park. He closed by noting he was proud to represent the City at the recent PGSLA awards, where Stantec and the City won a major award for the River Front Park redevelopment project. He also thanked Assistant City Manager Zack Daniel on his work on this project.

Councilmember Bishop suggested former Mayor Heinz Rodgers for the historical subcommittee.

Councilmember Mellott noted he was excited about the progress on 4th St. related to the Quiet Zone project.

Councilmember Shriver noted that the Regatta group should be made aware of the race activity that weekend to pass on to the participants. She also congratulated the EPD officers and CSO Haas for their achievements noted in the Manager's report. She also thanked Mr. Daniel for his work related to the River Front Park project.

Councilmember Scott asked if rider data would be collected as part of the pilot transportation program. Mr. Webb noted that this data would be collected in an effort to continue the program past the pilot stage. Councilmember Scott also stressed the need to clean up the erosion issues on 110th St.

Mayor Caiharr expressed her desire to communicate with KHP regarding road closures during race days. There was additional discussion on this item with input from Police Chief Mathies. Councilmember Scott, who works with the Speedway, also noted he could provide an update after his next operations meeting. Mayor Caiharr also stressed that any bus stop in Edwardsville needs to have some kind of trash pickup to keep the areas clean. She also brought up concerns about the Woodend median, which Mr. Zenger provided an update. There was also additional discussion on maintaining safety for fishers who access the river from Woodend Rd. access points.

ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

Zachary Daniel
City Clerk