



CPPS Meeting Minutes

August 25, 2021

6:00 p.m.

Ex Officio:

Chuck Adams

Members:

Thurman Gardner

Amber Duren

Luis Fasani

Bonnie Sandburg

Kenny Shaw

Wayne Snider

Troy Thompson

1. Approve minutes of minutes of July 14, 2021

- **Motion:** Board President Snider made the motion to accept the minutes of the July 14, 2021 meeting.
- **Second:** Board Member Shaw seconded the motion
- **Vote:** Passes 6-0

2. Review Cemetery Activity

- Assistant City Manager Zack Daniel reviewed the financial report and cemetery activity report. The total consolidated balance currently sits at \$70,001.17.
- Mr. Daniel reviewed his recent interactions with the mowing contractors, correcting service oversights.
- **Motion:** Board President Snider made the motion to accept the Cemetery Activity Report as presented
- **Second:** Board Member Fasani seconded the motion
- **Vote:** Passes 5-0

3. Consider options related to securing access to the historic cemetery site

- Assistant City Manager Zack Daniel reviewed the potential next steps in this project.
- Mr. Daniel distributed a preliminary map that laid out the proposed area the City will be discussing with the St. Martin in the Fields church about a possible transfer of ownership or easement. This transition would secure permanent access to the site and would allow City staff to regularly maintain the area. Mr. Daniel noted that the church has been amenable to these ideas in the past and that a meeting is being set up with himself and church officials to discuss further.
- The City's engineering partners at BHC have also been engaged and have provided input on the proposed area.
- There was additional discussion about the value of an ownership transfer vs. establishing access via a permanent easement.
- Mr. Daniel noted that maintenance responsibilities and the length of the easement would be spelled out in the easement document, though ownership is the preferred solution.
- Mr. Daniel also reviewed the planned maintenance activity on the site for later in the fall.
- Next steps are to meet with the church and finalize the nature of the land transfer, which Mr. Daniel hopes to have completed by the end of the year.

- There was additional information shared about potential grant opportunities that might be available related to historic trails.
- Board Member Thompson asked about the maintenance on the site and Mr. Daniel clarified that this would be a general clean up of the area after leaves fall. There was additional discussion of the potential improvements to the path on the site.
- The potential for parking in the area was also discussed. Parking has been an issue in highlighting the site.
- No official action was required at this time.

Note: prior to the start of the next agenda item, Board Member Duren left the meeting due to family obligations.

4. Hear staff updates related to the 2021 Edwardsville AutumnFest event

- Assistant City Manager Zack Daniel reviewed the planning for this event, and summarized the current revenues and expenditures.
- Mr. Daniel highlighted the additions to this year's event, including the touch-a-truck, professional wrestling, and the 5K event being run by Fastenal.
- No action was required at this time.

5. Conduct kickoff discussion with Stantec Consulting, Inc. related to the River Front Park Redevelopment Project

- Kelly Van Elders, representing Stantec, provided a background of Stantec's previous projects, highlighting their work in other communities that are on river fronts.
- Stantec staff then led the group in an exercise meant to better define the preferred use and concept for the site. The exercise included discussion on active vs. passive uses, the appropriate ways to highlight the area's history, the needed parking,
- There was a general consensus met that the space should include passive uses, rather than be a location for larger community events. Activation of the river was also a priority, as the group noted that even just opening up the views to the river would be a significant improvement.
- The group discussed the design of the facilities that would be in the park, noting that the features should be unique to the Edwardsville community.
- Potential uses were discussed, in terms of seasonal or year-round uses. The general thoughts from the group was that the trail piece encourages year-round use.
- Appropriate ways to activate the river, including making fishing safe and encouraging kayaking and canoeing, were discussed.
- The group emphasized that this park should primarily serve the Edwardsville community and its residents, rather than be considered a regional attraction.
- Stantec summarized the upcoming steps, and anticipate bringing preliminary concepts to the group before the end of November, which will help lead to a community-input event.
- There was additional discussion about the schedule of work after a final concept was decided on, including possible timeline for construction and the potential phasing of the project.

6. Advisory Reports

- Parks & Rec Supervisor Mike Martin updated the group on the participation numbers for recent park programming.

There was additional discussion about the naming convention for the historic cemetery, which the group agreed would need to be revisited as the project continues to move forward.

ADJOURNMENT

The meeting was adjourned at 8:09 p.m.

Zachary Daniel
City Clerk