

Cash balance of \$ _____ due by _____

Pick up key on _____ Return key on _____



**EDWARDSVILLE COMMUNITY CENTER
LONG-TERM RENTAL APPLICATION AND CONTRACT
696 S. 3rd St.
Edwardsville, KS 66111**

Renter's Name/Organization: _____ Phone: _____
Renter's Address/P.O. Box: _____
Emergency contact: _____ Phone: _____

Event Information

Long-Term rentals must rent the space a minimum of four times per rental agreement to qualify for long-term rental rates. Log-term rentals can only be made ten-dates at a time. Long-term rentals cannot take place on Fridays or Saturdays.

Dates	Hours
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	From _____ to _____ Total: ____
	TOTAL HOURS: _____

Activity: _____ Anticipated Number of People Per Event: _____

Long-Term Rental Fees

	<u>Resident Fees</u>	<u>Non-Resident Fees</u>
Deposit	• \$500 deposit	• \$600 deposit
Rental Fee	• \$25 per hour (2 hour minimum)	• \$40 per hour (2 hour minimum)
TOTAL	• \$500 deposit + (\$25 x ____ hours) = \$ _____	• \$600 deposit + (\$40 x ____ hours) = \$ _____

Alcohol is prohibited for long-term rentals

**Cash Deposit and copy of photo ID are required to secure the rental dates.
Deposits will be returned within two weeks of the rental date provided no damage is found.
All cash deposits must be picked up by applicant.
All Rental Fees and are due 2 weeks before the scheduled event.**

As a condition precedent to the issuance of this contract, I the undersigned responsible person, knowingly and voluntarily assume the responsibility to abide by all federal, state, county and city laws and ordinances and Guidelines and Use Policy (attached) pertaining to the Edwardsville Community Center, all of which are hereby incorporated herein by reference. I, for myself and my children, agents, servants, employees, heirs, executors, administrators and assigns, and the entity on whose behalf I am entering into this contract, agree to release, indemnify and hold harmless the City of Edwardsville, Kansas, its officials, officers, employees, agents and volunteers from any claim arising out of the use of the Edwardsville Community Centers, including but not limited to accidents, injuries, illness, negligent or intentional torts, acts of God, attorney fees, loss of service claims, or any other expenses or claims, including those based on a subrogate interest of any insurer, or loss of group or personal property relating to the use of the center.

Agreed to and accepted by _____ Signature _____ Date _____